



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

**BOARD OF EDUCATION
REGULAR MEETING
A G E N D A
September 20, 2011**

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

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BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Dianne El-Hajj, Ken Fox, Barbara Ryan
DISTRICT SUPERINTENDENT · Patrick Shaw, Ed.D.

D. CONSENT ITEMS	<u>Page #</u>
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	16
Superintendent	
1.1. <u>Approval of Minutes</u>	17
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	23
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <u>Approval/Ratification of Expenditure Warrants</u>	25
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of August 2011.	
2.3. <u>Approval/Ratification of Purchase Orders</u>	27
It is recommended that the Board of Education approve and ratify purchase orders issued August 1, 2011 through August 31, 2011.	
2.4. <u>Approval/Ratification of Revolving Cash Report</u>	35
It is recommended that the Board of Education approve checks on the Revolving Cash Account as listed in the item.	
2.5. <u>Acceptance of Donations</u>	37
It is recommended that the Board of Education accept the listed donations.	
2.6. <u>Approval of Agreement with Keenan and Associates to Administer Property and Liability Run Off Claims for Incidents Occurring On or Before June 30, 2011</u>	38
It is recommended that the Board of Education approve the agreement with Keenan and Associates to administer property and liability "runoff claims" through SoCAL ReLIEF for claims pertaining to incidents on or before June 30, 2011.	
Capital Improvement Program	
3.1. <u>Approval/Ratification of Ninyo & Moore for Geotechnical Services at Hill Creek School for the 10-Classroom Addition Project</u>	52
It is recommended that the Board of Education approve/ratify Ninyo & Moore as the testing lab to provide geotechnical testing services for the Hill Creek School 10-classroom addition project.	
3.2. <u>Removal of Rented Relocatables at PRIDE Academy at Prospect Avenue School</u>	53
It is recommended that the Board of Education approve the removal of the two rented relocatable classrooms at PRIDE Academy at Prospect Avenue School.	

Educational Services

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- 4.1. **Approval of Contract for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreement for Nonpublic, Nonsectarian School/Agency Services** 54
It is recommended that the Board of Education approve one master contract and one individual service contract for one special education student requiring nonpublic, nonsectarian school/agency services.
- 4.2. **Approval of 2012 Early Admittance to Kindergarten Program** 56
It is recommended that the Board of Education approve the Early Admittance to Kindergarten Program for the 2011-12 school year. It is further recommended that the program total 200 minutes of instruction each day.

Human Resources/Pupil Services

- 5.1. **Personnel, Regular** 59
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.
- 5.2. **Granting Tenure to Eligible Certificated Employees** 61
It is recommended that the Board of Education grant tenure to the listed eligible certificated employees.
- 5.3. **Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds** 62
It is recommended that the Board of Education approve the reinvestment plan for use of LEA Medi-Cal funds.
- 5.4. **Approval of Memorandum of Understanding with Jewish Family Services to Provide Parenting Series** 66
It is recommended that the Board of Education approve the memorandum of understanding with Jewish Family Services for parent education.
- 5.5. **Approval of Memorandum of Understanding with Home Start Incorporated to Provide Counseling Services for Students Having Experienced Trauma** 68
It is recommended that the Board of Education approve the memorandum of understanding with Home Start Incorporated.

Introduction of new tenured teachers.

- E. **DISCUSSION AND/OR ACTION ITEMS** 71
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. **Analysis Report Under the California Voting Rights Act (CRVA)** 72
Analysis information will be provided for the Board of Education to review and provide any additional direction desired. Action is at the discretion of the Board of Education.

F.	BOARD POLICIES AND BYLAWS	<u>Page #</u>
1.1.	<u>First Reading: Revised BP 3290 Gifts, Grants, and Bequests</u> It is recommended that the Board of Education review the revised Board Policy 3290, "Gifts, Grants and Bequests" in a first reading.	75
G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	77
H.	CLOSED SESSION	78
1.	<u>Conference with Labor Negotiator</u> (Govt. Code § 54956.8) <i>Agency Negotiator: Karl Christensen, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association</i>	
2.	<u>Public Employee Discipline/Dismissal/Release</u> (Govt. Code § 54957)	
I.	RECONVENE TO PUBLIC SESSION	78
J.	ADJOURNMENT	78

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
October 4, 2011, at 7:00 p.m. in the Douglas E. Giles Educational Resource Center.*

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

Ryan
 Bartholomew
 El-Hajj
 Fox
 Burns

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the September 20, 2011 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
September 20, 2011

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Schedule of Back to School Nights

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2011-12
CUMULATIVE THROUGH SEPTEMBER 8, 2011

Residential Rate: \$3.56 per square foot over 500 - effective 4/05/11

Commercial Rate: \$.29 per square foot - effective 6/16/08

Self Storage Rate: \$.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	9733 Notnil Court	07/18/11	615	\$2,189.40	HC
	X	9526 St. Andrews Drive	07/18/11	567	\$2,018.52	CO
	X	8321 Big Rock Road	07/21/11	785	\$2,794.60	CFH
X		1800 Joe Crosson Drive	08/02/11	3,016	\$874.64	PD
	X	1992 Los Senderos Drive (McMillin Morningview)	08/08/11	3,206	\$11,413.36	PD
	X	2084, 2144, 2155 Los Senderos Drive (McMillin Morningv	08/08/11	7,537	\$26,831.72	PD
	X	2037 Los Senderos Drive (McMillin Morningview)	08/08/11	2,000	\$7,120.00	PD
	X	7460-7465 Mission Villas Court (Bushy Hill 12)	08/24/11	10,770	\$38,341.20	CFH
	X	2144 Los Senderos (McMillin Morningview)	08/29/11	210	\$747.60	PD
	X	2084 Los Senderos (McMillin Morningview)	08/29/11	195	\$694.20	PD
	X	11402 Cacho Court	08/31/11	560	\$1,993.60	PD
TOTAL PAGE 1					\$95,018.84	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - September 20, 2011						
Group	Location	Date	Days	Time	Attendance	Fees Applied
<u>Educational Resource Center</u> TDS Council - PTA	Library	8/24/11	Wednesday	5:45 pm - 8:00 pm	15	
<u>Pepper Drive</u> CSEA	Multi-Purpose	9/8/11	Thursday	4:30 pm - 6:30 pm	50	
<u>Sycamore Canyon</u> Girl Scouts of Am - Troop 6687	Classroom	9/21/11 - 6/20/12	Wednesday	6:00 pm - 8:00 pm	20	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
ENROLLMENT REPORT
9/16/2011
Month 1 Week 2

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	09/16/11 Total Reg	09/17/10 Total Reg	# Diff	% Diff	09/16/11 SDC	09/17/10 SDC	# Diff SDC	% Diff SDC	Prior Week		
																		##### Total All	Total All	Total Diff
Cajon Park	104	96	104	111	114	113	109	110	97	958	990	-32	-3.2%	65	63	2	3.2%	1023	1024	-1
Carlton Hills	43	40	43	41	42	44	42	98	92	485	492	-7	-1.4%	31	19	12	63.2%	516	517	-1
Carlton Oaks	77	94	78	91	76	98	94	96	122	826	836	-10	-1.2%	59	55	4	7.3%	885	892	-7
Chet F. Harritt	63	75	57	83	53	56	64	64	64	579	575	4	0.7%	0	9	-9	-100.0%	579	580	-1
Hill Creek	73	87	82	94	90	73	87	83	81	750	757	-7	-0.9%	19	18	1	5.6%	769	770	-1
Pepper Drive	101	89	80	78	74	78	80	95	85	760	704	56	8.0%	10	10	0	0.0%	770	779	-9
Prospect	63	58	61	53	60	51	54	70	59	529	484	45	9.3%	0	0	0	0.0%	529	528	1
Rio Seco	104	88	119	105	101	112	95	127	95	946	900	46	5.1%	47	37	10	27.0%	993	991	2
Sycamore Canyon	63	59	44	51	47	32	45	0	0	341	327	14	4.3%	1	0	1	100.0%	342	341	1
SUBTOTAL	691	686	668	707	657	657	670	743	695	6174	6065	109	1.8%	232	211	21	10.0%	6406	6422	-16
Alternative School	0	1	6	3	3	4	4	4	7	32	34	-2	-5.9%					32	32	0
Success Academy									2	2	4	-2	-50.0%	1				3	3	0
NPS											0			3	2	1	50.0%	3	3	0
EAK										0	0		0.0%					0	0	0
SUBTOTAL	0	1	6	3	3	4	4	4	9	34	38	-4	-10.5%					38	38	0
TOTAL	691	687	674	710	660	661	674	747	704	6208	6,103	105	1.7%					6444	6460	-16

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

	PK	
Cajon Park	0	1023
Carlton Hills	1	517
Sycamore Canyon	27	369
Total PK	28	

Total Enrollment Including PK
6472

Schedule of Upcoming Events

Date	Event
September 27	Board Workshop on CST Data 6:30 p.m.
October 4	Board Meeting 7:00 p.m.
October 18	Board Meeting 7:00 p.m.
November 1	Principal Meeting with the Board - 6:00 p.m. Board Meeting 7:00 p.m.
November 11	Veterans' Day Holiday Schools and Departments Closed
November 15	Board Meeting 7:00 p.m.
November 21-25	Thanksgiving Break Schools Closed
November 29	Student Town Hall Meeting with the Board Time To Be Determined
December 5-9	Parent-Teacher Conferences Minimum Days
December 6	Board Meeting 7:00 p.m.
December 19 through January 2	Winter Break Schools Closed
January 3 (2012)	Board Meeting 7:00 p.m.
January 17 (2012)	Board Meeting 7:00 p.m.
January 24 (2012)	Board Budget Workshop

**SANTEE SCHOOL DISTRICT
2011-12
BACK TO SCHOOL NIGHTS**

School	Date	Event	Time
Cajon Park	September 20	Kindergarten Back To School Night	5:30 p.m.
	September 20	Junior High Back To School Night	6:00 – 7:00 p.m.
	September 21	Grades 1-3 Back To School Night	6:00 – 7:30 p.m.
	September 22	Grades 4-6 Back To School Night	6:00 – 7:30 p.m.
Carlton Hills	September 22	K-8 Back to School Night	6:00 - 7:00 p.m.
	May 31	Spring Open House	6:00 – 7:00 p.m.
Carlton Oaks	September 19	7-8 Back to School Night	6:00 - 7:00 p.m.
	September 20	K-6 Back to School Night	6:00 - 7:30 p.m.
Chet F. Harritt	September 21	Middle School Back to School Night for Parents	6:00 - 7:00 p.m.
	September 22	K-5 Back to School Night	6:00 - 7:00 p.m.
Hill Creek	September 8	7-8 Back to School Night	6:00 – 7:00 p.m.
	September 15	4-6 Curriculum Night	6:00 – 7:30 p.m.
	October 5	1-3 Curriculum Night	6:30 -- 7:30 p.m.
Pepper Drive	September 21	K-5 Back to School Night	6:00 - 7:00 p.m.
	September 22	6-8 Back to School Night	6:00 - 7:00 p.m.
Prospect Avenue	October 3-7	Goal Setting Conferences With Parents	Minimum Days for Students Conferences held 11:30 a.m. - 4:30 p.m.
Rio Seco	September 20	K-3 Back to School Night	6:00 - 7:30 p.m.
	September 21	4-6 Back to School Night	5:30 – 6:30 p.m.
	September 21	7-8 Back to School Night	6:30 - 7:30 p.m.
Sycamore Canyon	September 22	K-6 Meet-the-Teacher	6:00 – 7:00 p.m.

Reports and Presentations Item B.2.

Spotlight: Professional Leadership
Team Video

Prepared by Dr. Patrick Shaw
September 20, 2011

BACKGROUND:

During the last school year, the Professional Leadership Team has worked on creating “The Story of Santee School District.” The Professional Leadership Team was divided into five (5) groups (families), each consisting of diverse job responsibilities, in order to obtain outcomes that addressed all facets of the school district. The project culminated as they returned in August with each family assembling and presenting “The Santee Story” in a photo essay.

Tonight, the Superintendent will present the second of the five (5) video presentations resulting from this project.

Agenda Item B.2.

BACKGROUND:

Last year, just before the start of the school year, the community of Santee participated in a city-wide service project called San Diego City Fest, which focused on providing service to schools throughout the city of San Diego. Participation in City Fest was primarily organized through Pathways Community Church with other churches and community groups in the community also participating.

Again this year, three local churches partnered with Pathways Community Church to participate in a Back-to-School Beautification Day on Saturday, August 20. Their hard work helped to make a significant impact on our schools.

Volunteers were very organized and all three churches did a lot of pre-planning and coordination to make this day highly productive successful. Some of the projects volunteers completed included:

- Removing weeds, spreading mulch, sweeping sidewalks, removing cobwebs, and clearing debris at Rio Seco, Carlton Hills, Carlton Oaks, Sycamore Canyon, Cajon Park, and Pepper Drive schools,
- Grading and preparation of area between lower parking lot and portables for installation of an asphalt walkway at Pepper Drive School,
- Painting of PE lockers at Pepper Drive Schools,
- Repairing perimeter fencing at Sycamore Canyon School, and
- Digging holes for installation of shade structures at Cajon Park School.

Tonight, the Board of Education would like to thank Pathways Community Church for heading the volunteer efforts for schools and the Riverview Community Church and Gateway Church for their participation in this valuable community service project. Administration has invited the project coordinator from each church to be introduced:

Pathways Community Church	Mike Gilson
Riverview Community Church	Todd Tolson
Gateway Church	Mark Jappe

The Back-to-School Beautification Day community service project was a great benefit to the Santee School District and their goal to make a significant impact in the community was definitely met.

A video sharing moments of the day will be shared with the Board of Education.

Agenda Item B.3.

BACKGROUND:

Each year, the Maintenance and Operations staff is assigned to complete various projects during the summer to ensure District facilities are functioning well, kept in good repair, and are visually appealing. In addition, District Custodians are assigned to teams for deep cleaning of classrooms and other work locations. This year, in addition to these summer projects, the Maintenance/Operations/Custodial staff did an excellent job preparing classrooms and work locations for occupancy at three schools being modernized.

Tonight, the Director of Facilities Modernization, who also serves as the Director for Maintenance and Operations, will provide a brief report highlighting some of the work accomplished by the Maintenance/Operations/Custodial staff during the summer.

The entire Maintenance and Operations department staff has been invited to be recognized by the Board for the outstanding job they did to ensure classrooms and facilities were ready for the start of the 2011-12 school year.

PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D

Consent Item D.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
September 20, 2011

BACKGROUND:

Presented for Board approval –

- September 6, 2011, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 6, 2011
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m. and invited the audience to read the District Mission Statement with the Board.

Members present:

Barbara Ryan, President
Dan Bartholomew, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board
Kari Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

2. President Ryan invited Stephanie Southcott, Principal of PRIDE Academy, to lead the members, staff, and audience in the Pledge of Allegiance.

3. Approval of Agenda

President Ryan shared the sad news of the passing of Kathy Davis, a recently retired teacher in Santee School District. Member Burns shared that Kathy Davis started teaching at Sycamore Canyon School in 1971 and later transferred to Cajon Park where she taught for many years. The Board and District staff expressed their sympathy to the family. President Ryan shared a story about Kathy's special way she taught reading to one of her children. Many District employees, parents, and students have fond memories of Kathy and she will be greatly missed. The Board requested to adjourn the meeting in Kathy's memory. It was moved and seconded to approve the agenda with the meeting to be adjourned in memory of Kathy Davis.

Motion: *El-Hajj* **Second:** *Burns* **Vote:** *5-0*

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Claims Against the District
- 1.3. Schedule of Upcoming Events

Dr. Shaw reported a very smooth first day from his visits to all of the schools today. This is the first rainy day opening of a school year that anyone can remember. Although it was raining, it did not lessen the enthusiasm of the children. All the schools looked fantastic today and he is especially proud of the new entry at PRIDE Academy. So many parents came to school early at Hill Creek to see the new school that the parking lot was full before the staff arrived. It was a great opening day.

2. Professional Leadership Team Video- Santee School District

Dr. Shaw shared that during the last school year, the Professional Leadership Team worked on creating "The Story of Santee School District." The Professional Leadership Team was divided into five (5) groups, each consisting of diverse job responsibilities, in order to obtain outcomes that addressed all facets of the school district. The project culminated as they returned in August with each family assembling and presenting "The Santee Story" in a photo essay. The first of the five video presentations resulting from this project was shared with the Board.

3. Presentation from Santee School District Foundation

Santee School District Foundation president, Mike Clinkenbeard, and treasurer, Jim Panknin, presented the Santee School District with a check for \$27,000 to support the Arts Attack curriculum, the Cloud, and the Spanish

program for the 2011-12 school year. Mr. Panknin shared that the Foundation recognized that the school district employees do most of the work to raise funds for the Foundation and they are proud to be able to use those funds to support programs for students.

Dr. Shaw thanked the Foundation for continuing to find ways to bring funds into our schools. He shared that the Foundation will introduce a new fundraiser, "Feed the Turkey," beginning in November. President Ryan accepted the check on behalf of the Board and thanked the Foundation. She said when the Foundation first began, it was never dreamed it would be able to support our schools in ways such as this.

4. Report on 2011 API and AYP Results

Kristin Baranski, Director of Educational Services, shared the reported State API and Federal AYP data. Santee School District decreased by 3 points on their API Score and entered year 1 of Program Improvement. Because we made enough gains in English/Language Arts we believed we would not enter Program Improvement. However, this occurred because the District exceeded the allowable cap of Special Education students who take the CMA, a modified assessment, and receive an advanced or proficient score. PRIDE Academy made an 18 point API gain and made gains in 20 of the 21 areas. Because they did not make gains in every subgroup schoolwide, they will enter year 2 of Program Improvement. She shared a chart showing that some schools showed an increase and some a slight decrease in their APIs. During the Board Workshop on September 27th, Administration will present more detailed data analysis and discuss the professional development plans to support instruction across the school district. Member Bartholomew asked for clarification about the special education student tests. Mrs. Baranski explained there is a 1% cap on the number of students who can take the CAPP. When the CMA came forward, we could have a 2% cap on students taking that test. These caps are in place because of the concern that too many children would be taking a modified assessment and receiving a proficient or advanced score. We believe this is an appropriate test for many of our special education students in order to feel successful and because of this, we exceeded the cap. President Ryan said the cap was put there to assure students will be given the appropriate level test. Mrs. Baranski said we have not yet received the official word from CDE but once we do, we must communicate it with the school community. The letter going home to parents will explain the reason the District is entering year 1 of Program Improvement and why we believe our students are taking the appropriate tests.

5. Report on Professional Development from The Writing Project, Teachers College at Columbia University

Dr. Shaw said a number of years ago the superintendent began a focus in the area of writing and developed a good writing program in the District. What needs to be developed now is our students as writers. Last week, at his request, Kristin Baranski, Stephanie Piece, and Laurie Meaux attended a one week Writing Workshop at Teachers College at Columbia University to see if it has significant value for our students and teachers.

Mrs. Baranski provided a report to the Board about their training from Lucy Caulkins. This training is provided to teachers from around the world and Lucy Caulkins has more than 30 years of experience to share with those who attend. Administrators and teachers keep searching for more and better ways to teach writing and even more importantly, the writer, and a system approach where all teachers provide a similar structure and expectation. Building a school community of confident and motivated writers is our next step in any writing professional development.

Therefore, she plans to begin discussions with site administrators about implementing school and district-wide training, provided by Lucy Calkins and her associates, as we cannot replicate 30 years of research or 18 years of a professional development model that works. The Reading and Writing Project provides "home grown institutes" where they send trainers to train large numbers of teachers. This would be the most cost effective way to provide our teachers with this level of training.

Member Burns asked if data was presented showing their success. Mrs. Baranski said the student writing samples shows the depth of writing from this program.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda.

Allwyn Gazi, a junior high teacher and president of STA shared that having children come to the Welcome Back event to tell the staff how excited they were to see their teachers again was very meaningful. She hopes the event will continue.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Ryan invited comments from the public on any item listed under Consent. There were no comments.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval of Consultants and General Service Providers**
- 2.5. **Adoption of Resolution #1112-04 to Certify 2010-11 Gann Limit Appropriations Recalculation and an Estimated Limit for 2011-12.**
- 2.6. **Approval of Transportation Services Agreement with Grossmont Union High School District**
- 3.1. **Retention Reduction For Capital Improvement Program Modernization Projects at Chet F. Harritt, Hill Creek, and PRIDE Academy at Prospect Avenue Schools**
- 4.1. **Personnel, Regular**
- 4.2. **Approval to Change Classification of Food Service Worker I Positions Located at School Sites to Food Service Worker I-A; and Revisions to Job Descriptions**
- 4.3. **Approval of Reclassification for the Food Service Utility Worker Positions; Revisions to Job Description; and Increase in Work Year**
- 4.4. **Approval to Extend Short Term Positions**

It was moved and seconded to approve Consent Items.

Motion: *Bartholomew* **Second:** *El-hajj* **Vote:** *5-0*

G. DISCUSSION AND/OR ACTION ITEMS

1.1. Proposed Calendar of Annual Meetings and/or Events for 2011-12

Dr. Shaw shared a proposed calendar for annual meetings and events for 2011-12. He said at a previous meeting there was mention about the possibility of changing the format for the student forum. He proposed holding a student "town hall" meeting in the fall instead of the usual student representative format. Board members would like a student "town hall" meeting scheduled for a separate evening and at a site with room for larger numbers to attend.

This year Dr. Shaw would like to have two principal presentations at each meeting beginning October 5th. In January he would like each school to bring a student program in place at their school to spotlight.

Member Burns said he would like to keep informed about how the principals are doing on their goals through the year. Dr. Shaw will follow up on that via routine communication to the Board. Board members approved of the plan for principal and student program presentations.

1.2. Child Nutrition Services Program Menus and Meal Nutritional Information

Cathy Abel, Director of Child Nutrition Services said this year administration is working to provide more information to parents about the nutritional aspect of the student meal programs. She shared that the menus are planned based on nutrient based standards, which allows averaging, thereby giving more variety to students. Student must have three food groups in their meal and the dietary needs vary with grade levels. When creating a menu, her priorities include nutrition guidelines, food safety, student preference, cost, and how the food fits into the operation.

She provided information on the nutrient value of chocolate milk and increased student milk consumption. She explained that the District pizza and the nachos are not bad for kids, if eaten in moderation. The pizza served in the cafeterias is made locally with 100% whole wheat crust and partially low fat cheese. The nachos meal consists of a small container of cheese sauce and a bag of baked tortilla chips. Mrs. Abel shared a flyer that will be going home with students soon that shows a sample of the nutrient analysis for all foods on the menu that is available on the District's web site and informs parents about the new regulations for non-compliant foods and school celebrations.

Speaker: Mr. Joe Spencer, a parent from Rio Seco School said he has come forward in the past and tonight because he thinks the District could do things better. He said that much of the information that comes forward

about chocolate milk is from associations with milk and the Dairy Council. The two websites linked on the District website are funded by the milk processors. All of the information about chocolate milk is coming from those who have a financial interest in milk sales. He would like Santee School District to lead the way to eliminate chocolate milk from the cafeterias as Los Angeles and another east county school district has.

Member Bartholomew asked what other options would be on the menu when nachos are on the menu. Mrs. Abel said in September, the other option is a sub sandwich. There are always 5 options to choose from, plus the salad bar.

Member Burns said he appreciates the hard work of the CNS staff and always tries to stop in to the cafeterias when he visits schools to say hello.

Member Fox asked if someone makes sure the students get the minimum number of food groups on their tray. Mrs. Abel said the cashier checks for an entrée plus one other item which would account for three good groups. Member Fox asked if there was a way to know how much of the food is thrown into the garbage. Mrs. Abel said there is a lot of food thrown away, including lunches brought from home. Member Fox asked if a parent can notify the kitchen if they do not want their child to have a certain food. Mrs. Abel said the Santa Monica school district just began a program where if a parent does not want their child to have chocolate milk, they notify the school and it is checked when the students come through the lunch line. Child Nutrition Services would be very open to this and has the capability.

Member Bartholomew thanked Mrs. Abel and said her report was very good information and very eye opening. He sees that families have choices and staff can put parental oversight in place.

Member El-Hajj asked how many cartons of white milk are sold in a day. Mrs. Abel said the department feeds approximately 3100 students each day, and approximately 3000 take chocolate milk and about 100 will take white milk. Staff reports a school site daily averages 25-30 white milk sales.

Board members reviewed the flyer and Member El-Hajj and President Ryan would like to work with Mrs. Abel to finalize the information to parents. President Ryan wants parents to know they have the choice to exclude anything from their child's diet by contacting the school.

Member Bartholomew said he wants to know how we can educate the parents with the fact based information that was shared in order to answer some of the perceptions that are out in the public. He believes it is important to share it with the community. He also asked if it was possible to share images of the servings and entrees online so parents can see what a serving size is.

2.1. Approval of 2010-11 Unaudited Actuals Report

Karl Christensen reported the books have been closed for 2010-11 and presented the unaudited actuals report for 2010-11. He reported that although the report shows \$7.7 million as undesignated in the general fund, it does not represent cash. There is a difference between usable cash and the reported revenue that has been deferred by the State. We also must keep a larger reserve to have enough cash to pay the bills because of revenue deferrals by the state.

Mr. Christensen reported on the following accounts:

- Cafeteria Fund: This fund ended the year with a surplus of \$120,000 and a large fund balance. Administration is projecting a surplus next year and the fund is beginning to exceed the allowable carryovers. The Director is planning to spend down this fund balance with purchases of items that will improve service and efficiency.
- Fund 40: This is the special reserve fund accounting for solar at Hill Creek. There is a \$344,000 fund balance. At this time administration is reviewing the efficiency of the solar and also found the final payment was not included in this report. After the final payment is deducted, the actual balance will be \$115,000.
- Fund 63: Project SAFE has a deficit factor of nearly \$300,000. Project SAFE will spend down their fund balance because of the deficit spending and is addressing the program expenditures and revenue alignment. They will be bringing their alignment plan to the Board for approval soon.

Mr. Christensen shared that at this time we have a \$3.3 million surplus due to \$600,000 from school and department budgets that were not spent. It is important to note that most of the "surplus" is carried over as part of this year's budget and the schools have plans in place for their carryover dollars. Other money was from services that were less than budgeted. The makeup of the surplus is based on one-time monies. He said it has been a team effort in controlling expenditures and managing budgets. He explained there is a difference between having a surplus and having a structural surplus. Although we have a surplus at this time, we are now beginning the

years of spending down any surplus and the reserves because we are deficit spending, spending more than we receive. Member Burns moved to approve the 2010-11 Unaudited Actuals Report with all required State forms.

Motion: Burns Second: El-Hajj Vote: 5-0

3.1. Student Attendance Program

Bob Kull, Coordinator of Student Attendance, presented a report on the Student Attendance Program for the 2010-11 school year. All nine schools increased their student attendance. Schools used a variety of incentives for students including raffles, prizes, and school passes. The District saw a district wide gain of .21%, increasing attendance to an average of 96.43%, more than the county average of 95% (not including Saturday School). This increase in attendance gained students 18,024 hours of instruction time. Staff is working very hard to make sure students come to school if they are not ill.

Member Burns thanked Mr. Kull and he is amazed at the numbers, the dollars, and the hours of instruction that are received from the efforts. President Ryan asked Mr. Kull to share this information, including some of the things he has done to increase attendance, with Paula Ingraham of the Children's Initiative.

H. BOARD COMMUNICATION

Member El-Hajj drove past Chet F. Harritt School and it looked great. President Ryan visited the schools modernized this year. Member Burns said while at the schools today it reminded him again why he does what he does. President Ryan said she believes it never rained before on the first day of school and she was watching all of the kids in their brand new shoes knowing they would probably come home muddy.

Member Fox wished to confirm that the School Beautification volunteers would be recognized for their work on August 20th. He visited two sites while the work was being done. Dr. Shaw confirmed the recognition is planned for the next Board meeting.

Administration shared a content draft for an upcoming page of the Special Edition ECHO. Board members had no changes.

A draft of the 2011-12 Board Committee Application was shared.

Mrs. Malin announced that the Board will receive the required Sexual Harassment Training at the next Board meeting.

Board Members reviewed draft commendation letters for Barnhart. No changes were recommended.

President Ryan thanked Executive Council for attending the Team Building Workshop.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

- 1. Conference with Labor Negotiator** (*Govt. Code § 54956.8*)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Asst. Superintendent
Employee Organization: Classified School Employees Association
- 2. Conference with Legal Counsel** (*Subdivision (a) of Govt. Code § 54956.9*)
Anticipated Litigation: One potential

The Board entered closed session at 8:28 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:25 p.m. No action was reported.

K. ADJOURNMENT

The September 6, 2011 regular meeting adjourned at 9:25 p.m. in memory of Kathy Davis.

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
September 20, 2011

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval prior to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$7,001, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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Board Travel Report - September 20, 2011

Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
Tues-Wed, 09/20/11 - 09/21/11	Kirsten Stretton Carrie Thompson Ed Gigliotti Ana Hubbell Mary Shirley	CP CFH PA PD HC	Mental Health First Aid	San Diego	\$0	\$42	Santee Cares	This workshop will focus on building mental health literacy and is a requirement of the Santee Cares grant.
Wed-Thurs, 09/28/11 - 09/29/11	Michelle Thompson	Ed Services	Drug Impairment Training	San Diego	\$0	\$56	Pupil Services	This workshop will provide training to the District's nurse to assist in the recognition of students under the influence.
12/05/11 - 12/06/11	Bonner Montler	Ed Services	Accountability Leadership Institute for English Learners for Immigrant Students	San Diego	\$0	\$322	EIA-LEP	This 2-day workshop will provide training opportunities for collaboration and partnerships for greater English learner success.
10/19/11 - 10/21/11	Hope Michel	Special Ed	Critical Issues Conference	Palm Springs	\$0	\$401	Special Education	The Critical Issues Conference will present current legal trends and court decisions related to Special Education issues to ensure District program compliance.
10/26/11 - 10/27/11	Meredith Riffel Mary Shirley Mary Mogk Della Hardie Peggy Raley Georgiana Edison	Collaborative HC CH CO RS RS	Early Mental Health Imitative Conference 1	Sacramento	\$0	\$1,002	PIP	This EMHI conference will focus on early mental health training, and is a requirement of the PIP grant.

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 September 20, 2011

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of August 2011:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-942482 TO 12-951350	\$2,027,924.12
09 00	N/A	\$0.00
12 06	12-942500	\$132.00
13 00	12-942501 TO 12-945920	\$27,566.61
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39 / 21 08	12-942508 TO 12-951355	\$1,741,519.91
25 18	N/A	\$0.00
25 38	N/A	\$0.00
35-00	N/A	\$0.00
40-00	12-948675	\$251.97
63 00	12-942518 TO 12-951358	\$19,485.08
		\$3,816,879.69

Student Body Warrants issued for the period of August 2011:

\$1,547.41

Payroll Warrant #'s beginning #10-025291 through #10-025339 and #10-029030 through #10-029195, and #10-754770 through #10-755136:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$1,505,210.22
06 00	\$397,216.18
12 06	\$3,658.12
13 00	\$36,602.81
25-18	\$0.00
63 00	\$204,740.29
	\$2,147,427.62

RECOMMENDATION:

Administration recommends that the Board of Education approve the expenditure warrants for the month of August as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$5,965,854.72 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

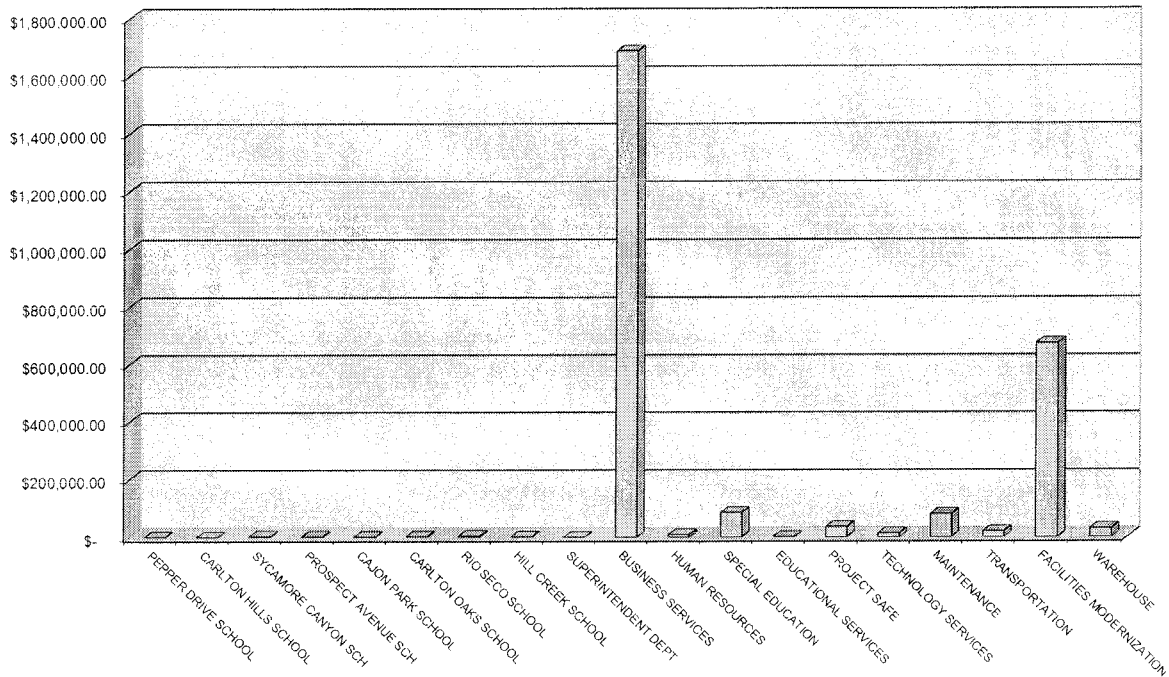
This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

PURCHASE ORDER REPORT
 AUGUST 2011



- The Business Services purchase orders include payments for various professional services needed for District operations such as equipment maintenance agreements, and specialized consulting as well as retirement incentives.
- The Facilities Modernization purchase orders include payments relating to the various Capital Improvement Program projects occurring during the summer of 2011.

RECOMMENDATION:

Administration recommends approval of purchase orders #110263 through #110413 issued August 1, 2011 through August 31, 2011.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of \$2,659,079.63 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
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LOCATION LIST 2011-12

01 Santee School
 02 Pepper Drive School
 03 Carlton Hills School
 04 Sycamore Canyon School
 05 Prospect Avenue School
 06 Cajon Park School
 07 Chet F. Harritt School
 08 Carlton Oaks School
 09 Rio Seco School
 10 Hill Creek School
 11 Cajon Park Annex
 12 Prospect Avenue Annex
 26 Cajon Park Junior High
 60 Board of Education
 62 Superintendent
 64 Business Services
 65 Personnel
 66 Educational Services
 67 Special Education, Centralized
 68 Special Projects, Centralized
 69 Professional Development
 70 Student Support Services
 71 Library Media Services
 72 Project SAFE
 73 Technology
 74 Operations
 75 Maintenance

76 Transportation
 78 Warehouse
 90 Central Kitchen
 92 Publications
 97 District Wide
 100 Summer School
 108 Carlton Oaks Summer School
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted
 06 00 General - Restricted
 12 06 Child Development Fund
 13 00 Cafeteria Fund
 14 00 Deferred Maintenance Fund
 17 42 Special Reserve - Other Than Cap/Out
 21 09 Other Building Fund
 21 10 Building Fund
 25 18 Capital Facilities Account Fund
 25 24 Capital Projects Fund
 25 38 Capital Facilities Redevelopment
 30 00 State School Building Fund
 (Modernization) and Lease/Purchase
 40 00 Special Reserve Fund -
 Capital Projects
 53 26 Tax Override Fund - SSBF
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
 FOR THE MONTH OF AUGUST 2011

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
110224	7/25/2011	03-00	U S BANK RISO LEASE AT HILL CREEK	065	ANNUAL AGREEMENT INCREASED ANNUAL P.O.	\$2,585.00 \$289.85
					NEW TOTAL	\$2,874.85

**PURCHASE ORDER LISTING - AUGUST 2011
FOR CHART**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
110361	8/22/2011	3	MAINTEX INC	CUSTODIAL SUPPLIES - PD	\$ 101.29	002	PEPPER DRIVE SCHOOL
110410	8/31/2011	3	SACRAMENTO COUNTY OFFICE OF	CLASSROOM MATERIALS	\$ 467.03	002	PEPPER DRIVE SCHOOL
				TOTAL	\$ 568.32		PEPPER DRIVE SCHOOL
110277	8/2/2011	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 100.00	003	CARLTON HILLS SCHOOL
110278	8/2/2011	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 120.00	003	CARLTON HILLS SCHOOL
				TOTAL	\$ 220.00		CARLTON HILLS SCHOOL
110397	8/29/2011	3	TROXELL COMMUNICATIONS INC	PROJECTOR & PRESENTER	\$ 1,091.52	004	SYCAMORE CANYON SCH
110411	8/31/2011	3	SCHOLASTIC BOOK FAIRS INC	BOOK FAIR - 10/11	\$ 2,105.15	004	SYCAMORE CANYON SCH
				TOTAL	\$ 3,196.67		SYCAMORE CANYON SCH
110390	8/29/2011	6	VIRCO MANUFACTURING CORP	FURNITURE - PA	\$ 2,081.60	005	PROSPECT AVENUE SCH
110405	8/29/2011	6	FINELINE GRAFIX	STUDENT INCENTIVES - PA	\$ 145.00	005	PROSPECT AVENUE SCH
110406	8/29/2011	3	FINELINE GRAFIX	STUDENT INCENTIVES - PA	\$ 301.70	005	PROSPECT AVENUE SCH
				TOTAL	\$ 2,528.30		PROSPECT AVENUE SCH
110393	8/29/2011	3	DELL MARKETING L.P.	PRINTERS - CP	\$ 330.76	006	CAJON PARK SCHOOL
110396	8/29/2011	3	TROXELL COMMUNICATIONS INC	PROJECTOR & PRESENTER	\$ 1,091.52	006	CAJON PARK SCHOOL
110400	8/29/2011	3	PC MALLGOV	SOFTWARE LICENSES	\$ 83.18	006	CAJON PARK SCHOOL
110408	8/30/2011	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 407.53	006	CAJON PARK SCHOOL
				TOTAL	\$ 1,912.99		CAJON PARK SCHOOL
110295	8/9/2011	3	CALLOWAY HOUSE INC	CLASSROOM MATERIALS	\$ 139.29	008	CARLTON OAKS SCHOOL
110363	8/23/2011	3	DELL MARKETING L.P.	LASER PRINTER	\$ 260.13	008	CARLTON OAKS SCHOOL
110394	8/29/2011	3	LENOVO (UNITED STATES) INC.	LAPTOP	\$ 888.94	008	CARLTON OAKS SCHOOL
110402	8/29/2011	3	PC MALLGOV	SOFTWARE LICENSE	\$ 41.59	008	CARLTON OAKS SCHOOL
110403	8/29/2011	3	AL'S SPORT SHOP	PE CLOTHES - CO	\$ 2,390.43	008	CARLTON OAKS SCHOOL
110407	8/30/2011	3	WORD MASTERS CHALLENGE	CLASSROOM MATERIALS	\$ 102.44	008	CARLTON OAKS SCHOOL
				TOTAL	\$ 3,822.82		CARLTON OAKS SCHOOL
110357	8/22/2011	3	SCHOLASTIC CLASSROOM MAGAZINES	CLASSROOM SUBSCRIPTION	\$ 509.12	009	RIO SECO SCHOOL
110358	8/22/2011	3	AVID REGION 9	AVID SITE FEE - 11/12	\$ 400.00	009	RIO SECO SCHOOL
110359	8/22/2011	3	ACT NATIONAL OFFICE	CLASSROOM MATERIALS	\$ 105.84	009	RIO SECO SCHOOL
110395	8/29/2011	3	LENOVO (UNITED STATES) INC.	LAPTOPS	\$ 2,666.81	009	RIO SECO SCHOOL
110398	8/29/2011	3	TROXELL COMMUNICATIONS INC	PROJECTOR & PRESENTER	\$ 1,192.82	009	RIO SECO SCHOOL
110401	8/29/2011	3	PC MALLGOV	SOFTWARE LICENSES	\$ 124.77	009	RIO SECO SCHOOL
				TOTAL	\$ 4,999.36		RIO SECO SCHOOL
110324	8/18/2011	3	VIRCO MANUFACTURING CORP	DIVIDER PANELS - HC	\$ 1,726.46	010	HILL CREEK SCHOOL
				TOTAL	\$ 1,726.46		HILL CREEK SCHOOL
110303	8/10/2011	3	A SALUTE TO TEACHERS	ADMISSIONS	\$ 200.00	062	SUPERINTENDENT DEPT
				TOTAL	\$ 200.00		SUPERINTENDENT DEPT
110267	8/1/2011	3	NATIONWIDE TRUST CO. FSB	RETIREMENT CONTRIBUTIONS	\$ 118,711.50	064	BUSINESS SERVICES
110269	8/2/2011	3	CALSTRS - CENTRAL SERVICES	RETIREMENT INCENTIVES	\$ 325,671.04	064	BUSINESS SERVICES
110272	8/2/2011	3	NEOPOST, INC.	ANNUAL SOFTWARE UPGRADES 11/12	\$ 240.00	064	BUSINESS SERVICES
110304	8/10/2011	3	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES - ALL SITES	\$ 356.98	064	BUSINESS SERVICES

110311	8/11/2011	3	DELL MARKETING L.P.	COMPUTER	\$	671.46	064	BUSINESS SERVICES
110312	8/11/2011	3	CDW GOVERNMENT INC	SOFTWARE LICENSES	\$	315.00	064	BUSINESS SERVICES
110313	8/11/2011	3	PC MALLGOV	SOFTWARE LICENSES	\$	207.95	064	BUSINESS SERVICES
110315	8/11/2011	63	OFFICE DEPOT INC	OFFICE SUPPLIES	\$	282.04	064	BUSINESS SERVICES
110316	8/11/2011	3	OFFICE DEPOT INC	OFFICE SUPPLIES	\$	171.20	064	BUSINESS SERVICES
110336	8/18/2011	3	CALSTRS - CENTRAL SERVICES	RETIREMENT INCENTIVE	\$	1,235,909.34	064	BUSINESS SERVICES
110337	8/18/2011	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERY	\$	58.00	064	BUSINESS SERVICES
110338	8/18/2011	3	HART, DAVID B.	ARBITRATION FEES	\$	1,125.00	064	BUSINESS SERVICES
110362	8/23/2011	3	VIRCO MANUFACTURING CORP	DESKS & CHAIRS - PD/RS	\$	2,674.83	064	BUSINESS SERVICES
					TOTAL \$	1,686,394.34		BUSINESS SERVICES
110339	8/18/2011	3	SCSEBA	COBRA PAYMENT	\$	3,225.78	065	HUMAN RESOURCES
110340	8/18/2011	3	DELTACARE PMI	COBRA PAYMENT	\$	156.30	065	HUMAN RESOURCES
110341	8/18/2011	3	SCSEBA	COBRA PAYMENT	\$	3,225.78	065	HUMAN RESOURCES
110342	8/18/2011	3	SCSEBA	COBRA PAYMENT	\$	2,794.08	065	HUMAN RESOURCES
					TOTAL \$	9,401.94		HUMAN RESOURCES
110268	8/1/2011	6	SHAW, JENNIFER	CONSULTANT SERVICES	\$	520.00	067	SPECIAL EDUCATION
110306	8/10/2011	6	INSTITUTE FOR EFFECTIVE	NPS ANNUAL AGMT - 11/12	\$	49,108.50	067	SPECIAL EDUCATION
110307	8/10/2011	6	ASELTINE SCHOOL	NPS ANNUAL AGMT - 11/12	\$	36,115.80	067	SPECIAL EDUCATION
					TOTAL \$	85,744.30		SPECIAL EDUCATION
110374	8/25/2011	3	ANSMAR PUBLISHERS INC	EXCEL MATH FOR SPECIAL ED	\$	1,117.37	068	EDUCATIONAL PROJECTS
110399	8/29/2011	3	EDUCATIONAL DATA SYSTEMS INC	REPORTING MATERIALS	\$	125.00	068	EDUCATIONAL PROJECTS
110412	8/31/2011	12	6 SMART & FINAL	STATE PRE-SCHOOL SUPPLIES	\$	150.00	069	EDUCATIONAL SERVICES
					TOTAL \$	1,392.37		EDUCATIONAL SERVICES
110280	8/3/2011	63	KNOTT'S SOAK CITY USA	PROJ. SAFE SUMMER PROGRAM	\$	15,550.33	072	PROJECT SAFE
110296	8/9/2011	63	PC MALLGOV	SOFTWARE LICENSES	\$	124.77	072	PROJECT SAFE
110299	8/9/2011	63	LENOVO (UNITED STATES) INC.	LAPTOPS	\$	2,666.81	072	PROJECT SAFE
110326	8/18/2011	63	WEBB CLEFF ARCHITECTURE	A&E RELOCATABLES - HC & RS	\$	17,390.00	072	PROJECT SAFE
110388	8/29/2011	63	GROSSMONT UNION HIGH	SUMMER SWIM PROGRAM - PRJ SF	\$	141.00	072	PROJECT SAFE
110389	8/29/2011	63	RAD HATTER (THE)	SUMMER PROG. PRJ SF - CP	\$	350.00	072	PROJECT SAFE
					TOTAL \$	36,222.91		PROJECT SAFE
110264	8/1/2011	6	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	\$	3,830.36	073	TECHNOLOGY SERVICES
110265	8/1/2011	6	PC MALLGOV	SOFTWARE LICENSES	\$	207.95	073	TECHNOLOGY SERVICES
110271	8/2/2011	6	DELL MARKETING L.P.	COMPUTERS	\$	3,348.20	073	TECHNOLOGY SERVICES
110288	8/5/2011	3	STANDARD TEL	PHONE EQUIPMENT	\$	3,909.00	073	TECHNOLOGY SERVICES
110297	8/9/2011	6	PC MALLGOV	SOFTWARE LICENSES	\$	41.59	073	TECHNOLOGY SERVICES
110298	8/9/2011	3	SEHI/PROCOMP COMPUTER PRODUCTS	SOFTWARE SUPPORT	\$	185.00	073	TECHNOLOGY SERVICES
110300	8/9/2011	6	LENOVO (UNITED STATES) INC.	LAPTOPS	\$	888.94	073	TECHNOLOGY SERVICES
110309	8/10/2011	6	PC MALLGOV	SOFTWARE LICENSE	\$	51.38	073	TECHNOLOGY SERVICES
110310	8/11/2011	6	DELL MARKETING L.P.	COMPUTER	\$	671.46	073	TECHNOLOGY SERVICES
110370	8/23/2011	3	PC MALLGOV	SOFTWARE LICENSE - SC	\$	124.77	073	TECHNOLOGY SERVICES
110371	8/23/2011	3	DELL MARKETING L.P.	COMPUTER ACCESSORIES - SC	\$	100.84	073	TECHNOLOGY SERVICES
110372	8/23/2011	3	DELL MARKETING L.P.	COMPUTER - SC	\$	1,331.86	073	TECHNOLOGY SERVICES
					TOTAL \$	14,691.35		TECHNOLOGY SERVICES
110285	8/3/2011	6	NINYO & MOORE	SOLIS & LAB TESTING-DO PKG LOT	\$	4,450.00	075	MAINTENANCE

110286	8/3/2011	6	RAMONA PAVING AND CONSTRUCTION	BID CONTR. AWARD - DO PKG LOT	\$	74,990.00	075	MAINTENANCE
110293	8/8/2011	3	MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	\$	108.44	075	MAINTENANCE
110305	8/10/2011	3	E POLY STAR INC	CUSTODIAL SUPPLIES	\$	498.88	075	MAINTENANCE
110314	8/11/2011	3	NEOPOST, INC.	POSTAL INK CARTRIDGE	\$	261.82	075	MAINTENANCE
110317	8/11/2011	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	835.06	075	MAINTENANCE
110360	8/22/2011	6	THYSSENKRUPP ELEVATOR CORP.	ELEVATOR REPAIRS - RS	\$	155.00	075	MAINTENANCE
					TOTAL \$	81,299.20		MAINTENANCE
110375	8/26/2011	6	ROBBINS GLASS OF SAN DIEGO	BUS REPAIRS & MAINTENANCE	\$	150.00	076	TRANSPORTATION
110376	8/26/2011	6	SCHOOL BUS PARTS COMPANY	BUS REPAIRS & MAINTENANCE	\$	239.85	076	TRANSPORTATION
110377	8/26/2011	6	SAN DIEGO FREIGHTLINER	BUS REPAIRS & MAINTENANCE	\$	4,043.89	076	TRANSPORTATION
110378	8/26/2011	6	FRAME & AXLE SERVICE OF	BUS REPAIRS & MAINTENANCE	\$	796.11	076	TRANSPORTATION
110379	8/26/2011	6	PARKHOUSE TIRE INC	TIRES FOR VEHICLES	\$	1,465.84	076	TRANSPORTATION
110380	8/26/2011	6	TIRE CENTERS, LLC	TIRES FOR BUS & M&O VEHICLE	\$	840.79	076	TRANSPORTATION
110381	8/26/2011	6	SIMPLEXGRINNELL	BUS REPAIRS & MAINTENANCE	\$	444.73	076	TRANSPORTATION
110382	8/26/2011	6	EAST COUNTY TRANSMISSIONS	BUS REPAIRS & MAINTENANCE	\$	1,064.97	076	TRANSPORTATION
110383	8/26/2011	6	MIRAMAR TRUCK CENTER	BUS REPAIRS & MAINTENANCE	\$	9,530.14	076	TRANSPORTATION
110384	8/26/2011	6	THE HOSE PROS	BUS REPAIRS & MAINTENANCE	\$	602.24	076	TRANSPORTATION
110385	8/26/2011	6	PECK'S HEAVY FRICTION INC	BUS REPAIRS & MAINTENANCE	\$	350.00	076	TRANSPORTATION
110386	8/26/2011	6	KIRKS RADIATOR	BUS REPAIRS & MAINTENANCE	\$	611.19	076	TRANSPORTATION
110387	8/26/2011	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$	828.25	076	TRANSPORTATION
					TOTAL \$	20,968.00		TRANSPORTATION
110270	8/2/2011	3	DELL MARKETING L.P.	COMPUTER	\$	671.44	077	FACILITIES MODERNIZATION
110273	8/2/2011	21 39	CONCEPTS SCHOOL & OFFICE	LIBRARY SHELVING - HC LRC	\$	27,811.66	077	FACILITIES MODERNIZATION
110274	8/2/2011	21 39	CONCEPTS SCHOOL & OFFICE	LIBRARY SHELVING - CFH	\$	16,873.19	077	FACILITIES MODERNIZATION
110275	8/2/2011	21 39	CONCEPTS SCHOOL & OFFICE	LIBRARY SHELVING - CFH	\$	18,748.34	077	FACILITIES MODERNIZATION
110276	8/2/2011	6	WILLIAMS SCOTSMAN INC	PORTABLE CLASSROOM FOR ASES	\$	6,680.93	077	FACILITIES MODERNIZATION
110279	8/3/2011	21 39	PORTABLE STORAGE CORP	STORAGE RENTAL UNIT - CFH	\$	275.00	077	FACILITIES MODERNIZATION
110281	8/3/2011	21 39	LIGHTFOOT PLANNING GROUP	ARCHITECT - CFH BALL FIELD	\$	6,650.00	077	FACILITIES MODERNIZATION
110282	8/3/2011	21 39	CALIFORNIA DEPARTMENT OF	PLAN CHECK FEES - NEW ADD'NS	\$	10,800.08	077	FACILITIES MODERNIZATION
110283	8/3/2011	21 39	WEBB CLEFF ARCHITECTURE	SWPPPS EXTRA SERVICES AGREEMT	\$	5,800.00	077	FACILITIES MODERNIZATION
110284	8/3/2011	21 39	NINYO & MOORE	TESTING SVCS - ELEC'L PANELS	\$	4,500.00	077	FACILITIES MODERNIZATION
110287	8/4/2011	21 39	CITY OF SANTEE	BOND PERMIT FEES - HC ADD'N	\$	3,500.00	077	FACILITIES MODERNIZATION
110308	8/10/2011	21 39	NEXON CORPORATION	ASBESTOS ABATEMENT - PD	\$	19,958.00	077	FACILITIES MODERNIZATION
110321	8/12/2011	21 39	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF FOR CONSTR. WASTE	\$	248.66	077	FACILITIES MODERNIZATION
110323	8/16/2011	21 39	LIGHTFOOT PLANNING GROUP	BALL FIELDS ARCHITECT - CFH	\$	5,512.50	077	FACILITIES MODERNIZATION
110325	8/18/2011	21 39	DECKER EQUIPMENT	F & E FOR MODS	\$	482.13	077	FACILITIES MODERNIZATION
110327	8/18/2011	21 39	TRITTIPO ARCHITECTURE PLANNING	A&E - MODERNIZATION - CH	\$	9,787.79	077	FACILITIES MODERNIZATION
110328	8/18/2011	21 39	TRITTIPO ARCHITECTURE PLANNING	A&E LIBR/TECH - CH	\$	3,840.64	077	FACILITIES MODERNIZATION
110329	8/18/2011	21 39	TRITTIPO ARCHITECTURE PLANNING	A&E ADDITION - CH	\$	3,678.69	077	FACILITIES MODERNIZATION
110330	8/18/2011	21 39	TRITTIPO ARCHITECTURE PLANNING	A&E MODERNIZATION - SC	\$	7,681.80	077	FACILITIES MODERNIZATION
110331	8/18/2011	21 39	TRITTIPO ARCHITECTURE PLANNING	A&E MODERNIZATION - PA	\$	72,921.77	077	FACILITIES MODERNIZATION
110332	8/18/2011	21 39	TRITTIPO ARCHITECTURE PLANNING	A&E SHADE SHELTER - PA	\$	300.00	077	FACILITIES MODERNIZATION
110333	8/18/2011	21 39	TRITTIPO ARCHITECTURE PLANNING	A&E MODERNIZATION - CP	\$	5,961.47	077	FACILITIES MODERNIZATION
110334	8/18/2011	21 39	TRITTIPO ARCHITECTURE PLANNING	A&E LIBR/TECH - CP	\$	1,275.52	077	FACILITIES MODERNIZATION

110335	8/18/2011	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E ADDITION - CP	\$	6,553.26	077	FACILITIES MODERNIZATION
110343	8/19/2011	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E MODERNIZATION - CFH	\$	115,175.81	077	FACILITIES MODERNIZATION
110344	8/19/2011	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E MODERNIZATION - CO	\$	8,277.97	077	FACILITIES MODERNIZATION
110345	8/19/2011	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E SHADE SHELTER - CO	\$	3,000.00	077	FACILITIES MODERNIZATION
110346	8/19/2011	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E MODERNIZATION - RS	\$	7,927.99	077	FACILITIES MODERNIZATION
110347	8/19/2011	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E LIBR/TECH MOD. - RS	\$	1,434.14	077	FACILITIES MODERNIZATION
110348	8/19/2011	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E ADDITION - RS	\$	4,671.91	077	FACILITIES MODERNIZATION
110349	8/19/2011	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E MODERNIZATION - HC	\$	139,998.11	077	FACILITIES MODERNIZATION
110350	8/19/2011	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E LIBRARY/TECH MOD. - HC	\$	50,338.71	077	FACILITIES MODERNIZATION
110351	8/19/2011	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E ADDITION - HC	\$	100,175.00	077	FACILITIES MODERNIZATION
110373	8/23/2011			CANCELLED					
110404	8/29/2011	21	39	GEORGE MERCER ASSOCIATES, INC.	LANDSCAPE SVCS - PA & CFH	\$	960.00	077	FACILITIES MODERNIZATION
110409	8/30/2011	21	39	SWRCB FEES	STORM WATER PERMIT FEES - HC	\$	317.00	077	FACILITIES MODERNIZATION
110413	8/31/2011	21	39	WASTE MANAGEMENT OF EL CAJON -	ROLL OFF FOR MOD - HC	\$	167.70	077	FACILITIES MODERNIZATION
					TOTAL \$		672,957.21		FACILITIES MODERNIZATION
110263	8/1/2011	3		JOHN DEERE LANDSCAPES	STORES SUPPLIES	\$	182.72	078	WAREHOUSE
110266	8/1/2011	3		WHOLESALE JOE THE VACUUM KING	STORES SUPPLIES	\$	807.59	078	WAREHOUSE
110289	8/5/2011	3		HENRY SCHEIN INC	STORES SUPPLIES	\$	245.56	078	WAREHOUSE
110290	8/5/2011	3		UNITED HEALTH SUPPLIES	STORES SUPPLIES	\$	1,121.01	078	WAREHOUSE
110291	8/5/2011	3		MOORE MEDICAL CORP	STORES SUPPLIES	\$	224.27	078	WAREHOUSE
110292	8/5/2011	3		MAINTEX INC	STORES SUPPLIES	\$	179.73	078	WAREHOUSE
110294	8/9/2011	3		MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	3,888.70	078	WAREHOUSE
110301	8/9/2011	3		UNISOURCE CORPORATION	STORES SUPPLIES	\$	14,436.35	078	WAREHOUSE
110302	8/9/2011	3		MAINTEX INC	STORES SUPPLIES	\$	550.82	078	WAREHOUSE
110318	8/12/2011	3		SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	238.43	078	WAREHOUSE
110319	8/12/2011	3		SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	509.53	078	WAREHOUSE
110320	8/12/2011	3		OFFICE DEPOT INC	STORES SUPPLIES	\$	1,726.12	078	WAREHOUSE
110322	8/15/2011	3		SPORT SUPPLY GROUP INC	STORES SUPPLIES	\$	1,010.16	078	WAREHOUSE
110352	8/19/2011	3		HAMMOND & STEPHENS COMPANY	STORES SUPPLIES	\$	541.25	078	WAREHOUSE
110353	8/19/2011	3		SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	842.39	078	WAREHOUSE
110354	8/19/2011	3		CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	92.51	078	WAREHOUSE
110355	8/19/2011	3		UNITED HEALTH SUPPLIES	STORES SUPPLIES	\$	360.75	078	WAREHOUSE
110356	8/19/2011	3		SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	427.64	078	WAREHOUSE
110364	8/23/2011	3		MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	244.38	078	WAREHOUSE
110365	8/23/2011	3		MAINTEX INC	STORES SUPPLIES	\$	417.90	078	WAREHOUSE
110366	8/23/2011	3		OFFICE DEPOT INC	STORES SUPPLIES	\$	493.67	078	WAREHOUSE
110367	8/23/2011	3		SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	1,198.18	078	WAREHOUSE
110368	8/23/2011	3		SPORT SUPPLY GROUP INC	STORES SUPPLIES	\$	76.23	078	WAREHOUSE
110369	8/23/2011	3		HENRY SCHEIN INC	STORES SUPPLIES	\$	73.31	078	WAREHOUSE
110391	8/29/2011	3		SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	519.79	078	WAREHOUSE
110392	8/29/2011	3		OFFICE DEPOT INC	STORES SUPPLIES	\$	424.10	078	WAREHOUSE
					TOTAL \$		30,833.09		WAREHOUSE
						\$	2,659,079.63		

Consent Item D.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
September 20, 2011

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of check #22207 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$100.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.4.
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SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
09/08/11	22207	Walmart	Lorene Foster Children's Fund	100.00

Total Checks Written \$100.00

Total to be Reimbursed \$100.00

Consent Item D.2.5. Acceptance of Donations
 Prepared by Karl Christensen
 September 20, 2011

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donation has been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Sponsor and Support the Employee Welcome Back Event	\$200.00	Mission Federal Credit Union	Districtwide
TOTAL DONATIONS RECEIVED	\$200.00		

RECOMMENDATION:

Administration recommends acceptance of the donation listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donation above is valued at \$200.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.5.
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Consent Item D.2.6.
Prepared by Karl Christensen
September 20, 2011

Approval of Agreement with Keenan and Associates
to Administer Property and Liability Runoff Claims
For Incidents Occurring On or Before June 30, 2011

BACKGROUND:

On July 1, 2011, the District transferred Property and Liability insurance coverage from Southern California ReLIEF (“SoCAL ReLIEF”) to the San Diego County JPA (“JPA”). The JPA provides claims administration services as part of their overall bundle. Keenan and Associates (“Keenan”) provided claims administration services while the District was covered by SoCAL ReLIEF under a separate agreement. That agreement expired as of June 30, 2011.

The District recently received a claim for an incident that occurred prior to June 30, 2011. This claim was reported to the Board of Education at its September 6, 2011 meeting, and the claim was rejected and submitted for insurance review. Claims such as this one that are reported after expiration of coverage but that pertain to a time period when coverage was in force are referred to as “Runoff Claims.” Since the incident occurred while the District was covered through SoCAL ReLIEF, the claim will be submitted through them. In order to do so, it is necessary to execute a separate agreement with Keenan and Associates to administer the claim. Under the previous agreement with Keenan, the District paid hourly charges and expenses up to a maximum of \$15,000. Under this agreement, the hourly and expense rates are the same but there is no maximum amount.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement with Keenan and Associates to administer property and liability “runoff claims” through SoCAL ReLIEF for claims pertaining to incidents occurring on or before June 30, 2011.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The estimate for administration of this claim is \$6,500. However, the exact amount will depend on the complexity and severity of runoff claim(s).

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.6.
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**PROPERTY AND CASUALTY
RUN-OFF CLAIMS ADMINISTRATION SERVICES AGREEMENT**

This **Property and Casualty Run-Off Claims Administration Services Agreement** (“Agreement”) is made and entered into by and between **Santee School District** (“Client”) and **Keenan & Associates** (“Keenan”), as of **July 1, 2011** (“Effective Date”). Client and Keenan are also referred to individually as a “party” and collectively as the “parties.”

In consideration of the mutual obligations contained herein, the Parties agree as follows:

1. **TERM**

The term of this Agreement is from July 1, 2011 through June 30, 2012 (“Term”) unless extended or terminated earlier as provided herein.

2. **KEENAN RESPONSIBILITIES AND SCOPE OF SERVICES**

A. Keenan shall provide Client with the services described in the attached Exhibits A that are checked below:

- | | |
|--------------------------------------------------------|-------------------------------------|
| Exhibit A-1 – Administrative Services | <input checked="" type="checkbox"/> |
| Exhibit A-2 – Adjustment Services | <input checked="" type="checkbox"/> |
| Exhibit A-3 – Investigative Services | <input checked="" type="checkbox"/> |
| Exhibit A-4 – Additional Investigative Services | <input checked="" type="checkbox"/> |

A. The Run-Off Claims that are covered by this Agreement include all previously reported, open claims, as well as claims reported during the term of this contract, for which Client has financial responsibility as part of the coverage or insurance (the “Coverage”) provided by the Insurance Policy or Memorandum of Coverage issued by Southern California Relief for the period July 1, 2010 to June 30, 2011. Such claims shall be referred to hereafter as “Run-Off Claims.”

B. Keenan shall perform its obligations hereunder as an independent contractor and, except as specifically set forth in this Agreement, shall not be an employee, officer, agent or fiduciary of Client. Keenan shall be responsible for, and pay all of, its operating and personnel expenses.

C. Keenan’s services are limited to the specific obligations described herein and Keenan is authorized to act on behalf of Client as expressly stated in this Agreement.

D. Keenan agrees to comply with all applicable State and Federal Laws that relate to the Coverage.

3. **CLIENT'S DUTIES AND RESPONSIBILITIES**

- A. Client shall retain final authority and responsibility to approve the resolution of all Run-Off Claims that are within the member retained limits and is responsible for all other aspects of the Coverage, except for the services to be provided by Keenan under this Agreement.
- B. Client shall provide Keenan with all applicable information in a timely manner so that Keenan can fulfill its obligations under this Agreement. Client certifies that all information provided to Keenan shall be complete, accurate and timely and that Keenan may rely upon such information without further investigation or review. Client understands and agrees that such information has not been audited by Keenan and Client shall remain liable for its accuracy.
- C. To the extent Keenan requires the assistance of Client's staff or any third parties who are assisting, advising or representing Client to fulfill its obligations hereunder, Client shall have its staff and these third parties assist Keenan.
- D. If a trust account is opened by Keenan on behalf of the Client, Client hereby agrees to fund such trust account and to maintain a minimum balance, during the Term of this Agreement, of at least an amount sufficient to ensure that there are sufficient funds available to pay all appropriate and properly submitted Claims. If Claims exceed the balance in the trust account Client shall be responsible for covering those Claims. Keenan agrees to notify the Client if there are any deficiencies in the minimum balance of the trust account when Claims exceed the account balance. All deficiencies in the minimum balances in the trust account are due and payable upon receipt of notice from Keenan. Client hereby agrees to provide funds to sufficiently fund the trust account in a timely manner. Keenan shall not, under any circumstances or occurrences, be responsible for funding any deficiencies in the trust account; nor, shall it be responsible for the payment of any appropriate and properly submitted Claims.
- E. Client acknowledges and agrees that Keenan will use its discretion in its role as Run-Off Claims administrator. In such capacity, Keenan shall have no responsibility or liability for actions taken or payments approved, unless it shall be determined that Keenan acted in willful misconduct or in a manner that was grossly negligent.
- F. Client understands that Keenan is not providing any legal, tax or accounting services or advice and agrees to seek the counsel of its own attorney on all legal issues or matters and consult with its own tax and accounting experts on all tax and accounting issues and matters relating to the Run-Off Services.

4. **COMPENSATION**

Keenan shall receive compensation for the services rendered under this Agreement as provided in the attached Exhibit B.

5. **INSURANCE**

Keenan shall procure and maintain during the term of this Agreement the following insurance coverages, and shall provide certificates of insurance to Client upon Client's request.

- A. Workers' Compensation: Coverage in conformance with the laws of the State of California and applicable federal laws;
- B. General Liability: Coverage (including motor vehicle operation) with a One Million Dollar (\$1,000,000) limit of liability for each occurrence and a Two Million Dollar (\$2,000,000) aggregate limit of liability; and
- C. Errors and Omissions: Coverage with a One Million Dollar (\$1,000,000) limit of liability for each occurrence and a Two Million Dollar (\$2,000,000) aggregate limit of liability.

6. **INDEMNIFICATION**

If either party breaches this Agreement, then the breaching party shall defend, indemnify and hold harmless the non-breaching party, its officers, agents and employees against all claims, losses, demands, actions, liabilities, and costs (including, without limitation, reasonable attorneys' fees and expenses) arising from such breach. In addition, if Keenan (i) becomes the subject of a subpoena or is otherwise compelled to testify or (ii) becomes the subject of a claim, demand, action or liability brought or asserted by any individual or entity other than the Client ("Third-Party Demand") relating to the Services and such Third-Party Demand is not a direct result of Keenan's negligence or willful misconduct, then Client shall defend, indemnify and hold Keenan harmless from all losses, payments, and expenses incurred by Keenan in resolving such Third-Party Demand.

7. **LIMITATION OF LIABILITY**

Notwithstanding anything to the contrary in this Agreement, in no event shall either party be liable for any punitive damages, fines, penalties, taxes or any indirect, incidental, or special damages incurred by the other party, its officers, employees, agents, contractors or consultants whether or not foreseeable and whether or not based in contract or tort claims or otherwise, arising out of or in connection with this Agreement even if advised of the possibility of such damage. Keenan's liability under this Agreement shall further be limited

to, and shall not exceed, the amount of its available insurance coverage, but not exceeding the limits of coverage outlined in Section 5.

8. **DISPUTE RESOLUTION**

- A. Disputes arising out of or relating to this Agreement, other agreements between the parties, or any other relationship involving Client and Keenan (whether occurring prior to, as part of, or after the signing of this Agreement) shall first be resolved by good faith negotiations between representatives of the parties with decision-making authority. If either party determines that the dispute cannot be resolved through informal negotiation then the dispute shall be submitted to non-binding mediation. The site of the mediation and the selection of a mediator shall be determined by mutual agreement of the parties. If the dispute is not resolved through mediation within sixty (60) days following the first notification of a request to mediate, then either party shall have the right to require the matter to be resolved by final and binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, or such other arbitration procedures as may be agreed to in writing by the Parties. Negotiation, mediation, and arbitration shall be the exclusive means of dispute resolution between Client and Keenan and their respective members, agents, employees and officers.
- B. Arbitration shall be before a single arbitrator in the County of Los Angeles, California. The Arbitrator shall apply the Federal Arbitration Act and California substantive law, and shall accompany the award with a reasoned opinion. The arbitrator shall have no authority to award punitive or other damages not measured by the prevailing party's actual damages. The prevailing party shall be entitled to an award of reasonable attorneys' fees. A judgment of any court having jurisdiction may be entered upon the award.
- C. Either party may apply to the arbitrator seeking injunctive relief until the arbitration award is rendered or the controversy is otherwise resolved. Either party also may, without waiving any remedy under this Agreement, seek from any court having jurisdiction any interim or provisional relief that is necessary to protect the rights or property of that party, pending the establishment of the arbitral tribunal (or pending the arbitral tribunal's determination of the merits of the controversy).

9. **TERMINATION**

- A. This Agreement may be terminated upon the occurrence of any of the following events:
- i. By either party upon the dissolution or insolvency of either party;
 - ii. By either party following the filing of a bankruptcy petition by or against either party (if the petition is not dismissed within sixty (60) days in the case of an involuntary bankruptcy petition);

- iii. If the application of any law, rule, regulation, or court or administrative decision prohibits the continuation of this Agreement or would cause a penalty to either party if the Agreement is continued, and if the Agreement cannot be amended to conform to such law, rule, regulation, or court or administrative decision in a manner that would preserve the original intent of the parties with respect to their rights and duties under this Agreement; or
 - iv. By the non-breaching party if a breach of this Agreement is not cured within thirty (30) days following receipt of written notice of the breach from the non-breaching party.
 - v. Either party shall have the right to terminate at any time without cause or penalty upon sixty (60) days prior written notice to the other party.
- B. If all Run-Off Claims are closed prior to the termination date of this Agreement, the Agreement shall terminate automatically as of the date the last Run-Off Claim is closed.
 - C. In the event of termination pursuant to Section 9A above, Keenan shall be paid for the full value of all services rendered through the date of termination.
 - D. If Client requests that Keenan continue to provide services under this Agreement after its expiration, Keenan may agree to provide services and the Agreement shall be extended on a month-to-month basis until terminated by either party. In such case, compensation shall be paid to Keenan on a monthly basis, under the then current rates.

10. **DISPOSITION OF FILES**

- A. All files on each Run-Off Claim shall be the property of Client. However, Keenan shall be entitled to keep a copy of such files and documents as may be necessary to demonstrate its performance under this Agreement.
- B. In the event of the expiration or termination of this Agreement, Keenan shall return all files to Client unless Client requests Keenan to continue to process any file(s), which file(s) Keenan will continue to process on a fee basis as negotiated.

11. **SOLICITATION OF EMPLOYEES**

Throughout the term of this Agreement and for one year following the termination date, Client shall not, without Keenan's prior written approval, solicit or employ directly or indirectly (whether as an employee, consultant or otherwise, or for itself or a third party) any then-current Keenan employee, contractor or consultant who performed work for Client under this Agreement.

12. **MARKETING**

Keenan may use Client's name in its representative client list. Keenan shall obtain Client's written consent before using Client's name for any other purpose.

13. **OTHER RELATIONSHIPS**

A. Client also understands that Keenan or its affiliates may provide services for other entities that also participate in the same pool as Client and or maintain Coverage with Keenan for similar insurance needs and that Keenan may be separately compensated for those additional services. Such services may include, without limitation, providing similar services for other members of the pool or providing other services for insurers or reinsurers that may provide coverage under the pool.

B. Client understands that Keenan or its affiliates may provide Client with other services or insurance coverage not provided in this Agreement and receives compensation related to such other services including, without limitation, loss control services, joint powers administration, insurance brokerage services, reinsurance, obtaining other reinsurance coverage for Client, Run-Off Claims administration, investigative services, financial processing and other related services.

C. In the event a Run-Off Claim is reported to Keenan and it is determined that the claimants or cross-complainants are also clients of Keenan to whom Keenan is also committed to serve by contract, Keenan shall notify the Client of the actual or potential conflict of interest. In such event, Client shall either waive the conflict or retain the services of another investigator/adjuster to administer the Run-Off Claim, and Keenan shall assist the Client in obtaining such service.

14. **GENERAL**

A. This Agreement, its recitals and all attached exhibits constitute the entire understanding of the parties related to the subject matter of the Agreement, and supersede all prior and collateral statements, presentations, communications, reports, agreements or understandings, if any, related to such matter(s).

B. The obligations set forth in this Agreement other than Keenan's obligation to perform the Services and Client's responsibility to pay for the Services shall survive the expiration or termination of this Agreement. Nothing in this Section 14 shall, however, be interpreted as relieving Client of its obligation to pay for any Services rendered by Keenan prior to the termination date of this Agreement.

C. If any person or entity attempts to pursue any claim or remedy based upon or arising in any way out of this agreement, to the extent such claim or remedy is permitted, then such person or entity shall be bound by the terms of this Agreement.

- D. No modifications or amendments to this Agreement shall be binding unless in writing and signed by authorized representatives from both parties. Any waiver or delay by a party in enforcing this Agreement shall not deprive that party of the right to take appropriate action at a later time or due to another breach. This Agreement shall be interpreted as if written jointly by the parties.
- E. Any provision determined by a court of competent jurisdiction to be partially or wholly invalid or unenforceable shall be severed from this Agreement and replaced by a valid and enforceable provision that most closely expresses the intention of the invalid or unenforceable provision. The severance of any such provision shall not affect the validity of the remaining provisions of this Agreement.
- F. Neither party shall be liable or deemed to be in default for any delay or failure in performance under this Agreement resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods, power outages, failure of computer systems, machinery or supplies, vandalism, strikes, or other work interruptions or any similar or other cause beyond the reasonable control of either party. Each party shall make a good faith effort to perform under this Agreement in the event of any such circumstances, and shall resume full performance of its contract duties once the cause of the delay has abated.
- G. All payments and invoices are due and payable upon presentation by Keenan. In the event Client fails to pay any invoice within thirty days of presentation, Keenan shall be entitled to receive interest on such outstanding invoice from the date of presentation at the rate of (a) 1½ percent per month or (b) the maximum interest rate permitted by applicable law, whichever is lower.
- H. All notices hereunder shall be in writing and shall be sent to the parties at the addresses as set forth below, or to such other individual or address as a party may later designate. Notices shall be sent via personal delivery, courier service, United States mail (postage pre-paid, return receipt requested), express mail service, electronic mail, or fax. Notice shall be effective when delivered, or if refused, when delivery is attempted. Notices delivered during non-working hours shall be deemed to be effective as of the next business day.

If the notice relates to a legal matter or dispute, a copy shall be sent to:

Keenan and Associates
2355 Crenshaw Blvd., Ste. 200
Torrance, CA 90501
Attn: Legal Department
Fax: (310) 533-0573

- I. This Agreement may be executed in counterparts and by fax signatures.

J. Each person signing this Agreement on behalf of a party represents and warrants that he or she has the necessary authority to bind such party and that this Agreement is binding on and enforceable against such party.

Santee School District		Keenan & Associates	
Signature:		Signature:	
By:		By:	Steven V. Moccardini
Title:		Title:	Vice President
Address:		Address:	2355 Crenshaw Blvd., Ste. 200
			Torrance, CA 90501
Telephone:		Telephone:	310 212-0363 ext. 2624
Fax:		Fax:	310 212-0300
Attention:		Attention:	

EXHIBIT A-1
ADMINISTRATIVE SERVICES

1. Keenan agrees to provide, during the term of this Agreement, the following administrative services:
 - A. Provide Client a tabulated Monthly Status Report on all active Run-Off Claims, indicating the open or closed status of each reported Claim assigned to Keenan, the details of each Run-Off Claim, the payments during the month and the reserve status.
 - B. If requested by Client, Keenan shall establish a trust account from which Run-Off Claims that are within the member retained limits are paid. If an account has already been established on the Client's behalf, Keenan shall continue to maintain the account upon renewal of services. Keenan will provide transaction registers of all such expenditures. The Client will maintain a balance adequate to pay bills and expenditures, on a monthly basis from the account and will reimburse said account promptly on a monthly basis in the amount the account is depleted, as outlined in the Agreement.
 - C. Provide for the payment of Run-Off Claims, according to the guidelines given by Client, to the extent that there are funds available in Client's trust account.

EXHIBIT A-2
ADJUSTMENT SERVICES

1. Keenan agrees to provide, during the term of this Agreement, the following adjustment services on each Claim:
 - A. The maintenance of a file on each Run-Off Claim reported to Keenan.
 - B. Periodic review and adjustment of reserves on all open Run-Off Claims.
 - C. Whenever investigation results in a determination that Client sustained a liability to a third party, Keenan shall process any such Run-Off Claim for settlement in accordance with the Coverage and instructions and policies of Client presented to Keenan in writing.
 - D. Investigate, evaluate and adjust all Run-Off Claims by a covered party in accordance with the terms of the Coverage.
 - E. Notification of Client's primary and excess coverage providers of all Run-Off Claims, which exceed Client's retained limit and maintenance of liaison between the Coverage providers and the Client on matters affecting the adjustment of such Run-Off Claims and seek reimbursements for loss in excess of retention or deductible.
 - F. Pursue and direct subrogation/third-party recovery against any party responsible or partially responsible for loss incurred by Client, in accordance with the terms of the "Memorandum of Coverage" or "Insurance Policy" and, if a recovery is successful, the reimbursement of any amounts (net of subrogation effort expenses) shall be made in inverse order, to the extent of each party's disbursement: first to the reinsurer; then to the pool where the Client is a member and then to the Client.
 - G. Recommendation of rejection of Run-Off Claims when appropriate pursuant to relevant provisions of Title 1, Division 3.6, Part 3, Chapter 2, of the Government Code of the State of California.
 - H. Attempt to obtain Release Agreements on behalf of Client in connection with the settlement of Run-Off Claims.
 - I. Retain defense and coverage counsel in accordance with approved guidelines for the Coverage. Files referred to counsel will be sent with the appropriate instructions to advise counsel of the steps which are being authorized. All legal bills are to be reviewed for the nature of the work performed and reasonableness of the time charged.

EXHIBIT A-3
INVESTIGATIVE SERVICES

1. Keenan agrees to provide, during the term of this Agreement, the following investigative services:
 - A. Receipt and examination of all reports of Run-Off Claims.
 - B. Initiate investigation through in-house review of Run-Off Claims, where the nature of the Claim warrants such investigation or when requested by Client; such investigation to include telephonic or written contact with claimant, witnesses, or employees of Client.
 - C. Provide a report to Client with the findings of such investigation and information regarding any potential for subrogation/third-party recovery.
 - D. Assignment to and monitoring of all experts, consultants and field investigators appropriate for the type of Claim presented.

2. Client shall make available to Keenan all employees of Client who are witnesses to an incident or accident or who have knowledge of the event or incident, which is the subject matter of a Run-Off Claim. If possible, Client shall provide Keenan with photographs and engineering drawings or other descriptive material of all conditions of Client property which are alleged to be dangerous or that were damaged in the events which produced the Run-Off Claim under investigation.

EXHIBIT A-4
ADDITIONAL INVESTIGATIVE SERVICES

1. If necessary to determine probable liability/damage or deny coverage of a Claim and if a third-party recovery is pursued, Keenan shall conduct additional investigation of such Run-Off Claims, where the nature of the Claim warrants such investigation or when requested by Client as follows:
 - A. Additional Investigative Services shall include additional contact with claimant, witnesses, or employees of Client, and other additional investigative services, such as professional photography, laboratory services, property damage appraisals, taking statements from witnesses away from the premises of Keenan, on-site investigation, copying material and other records, trial preparation and professional engineering services including, but not limited to, map preparation, accident reconstruction, material analysis and premises evaluation (collectively, "Additional Investigative Services").
2. Keenan agrees to manage and monitor the activities of any such vendors involved in the potential recovery and to assist them in the provision of such services.
3. Client agrees to pay for the cost of Additional Investigative Services. The invoice for such services shall be due and payable upon presentation. Client acknowledges that Additional Investigative Services may be provided by independent third-party vendors or by employees or affiliates of Keenan; provided that the rates charged by Keenan employees or affiliates shall be at market rates.

**EXHIBIT B
COMPENSATION**

1. Client agrees to pay Keenan fees calculated as follows:

A. For the period of July 1, 2011 – June 30, 2012:

V.P./A.V.P./Claims Manager -	\$ 90.00 per hour
Senior Claims Examiner -	\$ 85.00 per hour
Claims Examiner -	\$ 75.00 per hour
Expenses -	42% of hourly billings
Minimum per file charge	One hour

2. Invoices will be issued quarterly for fees for time and expense actually accrued, if any, and are due and payable upon receipt of the invoice.
3. Any balance not paid within thirty (30) days following the date on the invoice shall be deemed late. Interest on any late payment shall accrue as of the date of Keenan's original invoice at the rate of (a) 1½ percent per month, or (b) the maximum interest rate permitted by applicable law, whichever is lower. Keenan shall have the right to suspend its Services if any balance owed by Client is more than sixty (60) days late.

Consent Item D.3.1.
Prepared by Karl Christensen
September 20, 2011

Approval/Ratification of Ninyo & Moore for
Geotechnical Services at Hill Creek School
for the 10-Classroom Addition Project

BACKGROUND:

On June 2, 2011, the Board of Education took action to approve materials testing work for the 10-classroom addition project at Hill Creek School which also includes the relocation and provision of new child care relocatables. In addition to materials testing services, geotechnical soil observation/testing services are also required. Ninyo & Moore is the current test lab for the materials testing of the addition and modernization projects. Using the same lab on the geotechnical work creates a cost savings through efficiencies of the same technical staff. With work already commencing, it is necessary to ratify the geotechnical services with Ninyo & Moore.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify Ninyo & Moore as the testing lab to provide geotechnical testing services for the Hill Creek School 10-classroom addition project.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The fiscal impact is estimated at \$17,000 to be paid from Capital Improvement Program funds. Final costs are based on actual labor and materials per the master contract.

STUDENT ACHIEVEMENT IMPACT:

The Modernization/Capital Improvement Program plans will positively impact student learning environments.

Motion:		Second:		Vote:		Agenda Item D.3.1.
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BACKGROUND:

In 2001, a rental agreement was executed for two relocatable classrooms for PRIDE Academy at Prospect Avenue School. The units were used by the District through 2007 and were then subsequently used by the ASES program over the last three years. The Director, of Out-of-School-Time Programs and the Principal at PRIDE Academy have agreed that upon completion of modernization, these two classrooms will no longer be needed. A 30-day notice to end the month-to-month rental was sent to Williams Scotsman, Inc., lessor. The charges per unit are \$3,049 for dismantling and \$2,118 for freight to return them.

RECOMMENDATION:

It is recommended that the Board of Education approve the removal of the two rented relocatable classrooms at PRIDE Academy at Prospect Avenue School.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The fiscal impact is \$10,334 for the removal and return of the two units, which includes the cost of dismantling and freight to Williams Scotsman, Inc., and will be paid from the Capital Improvement Program Fund 25-18 for interim temporary classrooms.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.2.
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Consent Item D.4.1. Approval of Contract for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreement for Nonpublic, Nonsectarian School/Agency Services

Prepared by Kristin Baranski
September 20, 2011

BACKGROUND:

Based on negotiated contracts, board approval is requested for a Master Contract, with a nonsectarian school for one special education student with special needs for the 2011-12 school year. The terms of the master contract are as follows:

- The contract with Springall Academy is for tuition of \$166.20 per day. One Santee student will attend Springall Academy in 2011-12.

Board approval is also requested for one individual service contract for placement of a special education student with special needs for the 2011-12 school year. The terms of this contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per day	Total Cost
Springall Academy	1 student	180 days 9/6/11–6/19/12	\$166.20	\$29,916.00

These contracts cover the period of September 6, 2011 through June 19, 2012.

RECOMMENDATION:

Administration recommends approval of one master contract and one individual service contract for one special education student requiring nonpublic, nonsectarian school/agency services.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

One student attending a nonpublic school with payment from the General Fund.

Springall Academy	\$29,916.00
Transportation cost	<u>\$13,680.00</u>
TOTAL COST	\$43,596.00

Expenditures:

Projected Total for Non-Public School Contracts for 2011-12:
(Includes Institute for Effective Education and Aseltine School) \$115,140.30
(Not including transportation costs)

Income:

Per AB 602, with revenue limit income, the District will receive \$18,627.48 for nonpublic school expenditures based on 2010-11 expenditure/income rates. The total nonpublic school projected costs over and above revenue amounts for 2010-11 is \$96,512.52 from the general fund.

STUDENT ACHIEVEMENT:

Some students require alternative settings to support increased student learning success.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

BACKGROUND:

Administration seeks approval to provide an Early Admittance to Kindergarten Program (EAK) during the period January 9, 2012 to June 26, 2012. The program will be offered to approximately 120-140 students who will be 5 years of age between December 2, 2011 and March 2, 2012. The goals of the program are to provide appropriate developmental and academic activities to prepare students for a successful schooling experience. The instructional program will meet the kindergarten requirement of 200 minutes each day. Past programs have been well received by parents and students.

A pre-registration drive will begin October 24, 2011 seeking approximately 120-140 applications for the program. Class size will be approximately 24 students.

The District will locate available space for the EAK classes at four to five schools throughout the District by mid-November. Transportation is the responsibility of the parents. EAK students are eligible for Project SAFE if the parents desire this service.

RECOMMENDATION:

It is recommended that the Board of Education approve the Early Admittance to Kindergarten Program for the period of January 9 to June 26, 2012 to serve children who are five years of age between December 2, 2010 and March 2, 2011. It is further recommended that the program total 200 minutes of instruction each day.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The EAK program is funded by revenue limit dollars generated by the ADA of participating students. The EAK Program is expected to generate enough revenue to off-set related program expenditures. For the 2010-11 school year, the District received an additional \$9,232 in revenue for the operation of the EAK program.

STUDENT ACHIEVEMENT IMPACT:

Early Admittance to Kindergarten (EAK) students participate in appropriate developmental and academic activities further developing their readiness for future schooling.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Santee School District



Early Admission to Kindergarten Program

space is available. Participation in the program is voluntary and is not designed to take the place of kindergarten.

How to enroll: This year, REGISTRATION WILL BEGIN THE WEEK OF OCTOBER 24TH, 2011. Please call Patty Ortiz at (619) 258-2358 or (619) 258-2360 to reserve a registration appointment. Registration will be held at 9619 Cuyamaca Street (next to Rio Seco School.)

IMPORTANT: You must bring the following original documents for your child to your registration appointment.

- ✓ Birth certificate
- ✓ Updated immunization record
- ✓ Two proofs of residency

All requirements must be met to complete registration. See reverse side for minimum immunization requirements, including Hepatitis B and Varicella (Chickenpox) required by the State of California.

Please note: Registration for EAK and YALE (the before and after school care) are two separate processes. The registration requirements for one do not satisfy the requirements for the other.

EAK begins: January 9, 2012

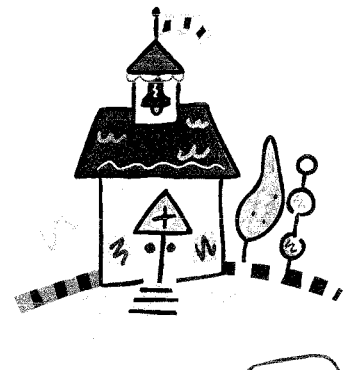
EAK location: To be determined

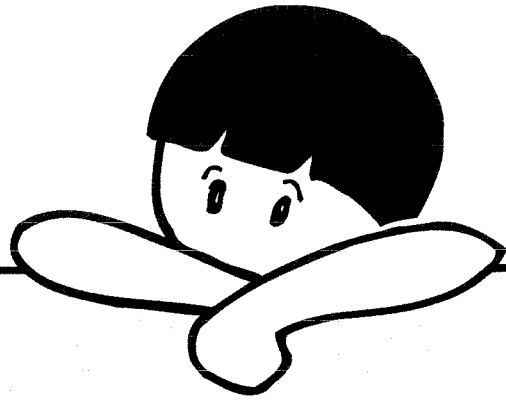
Transportation: Transportation will not be provided for the EAK program.

For further information, please call 258-2358.

What is EAK? EAK is a state funded Early Admission to Kindergarten program designed for children who missed the December 2, 2011 closing date for kindergarten registration.

Who can attend? Children must be five years old on or before March 2, 2012 to be eligible for EAK. Registration is limited, however we expect to accommodate all Santee School District residents who enroll with completed applications the week of October 24th. Applicants from other districts are welcome to apply and will be placed if





**Immunization Requirements
for
Kindergarten (Including EAK) ~ 2011-2012 School Year**

<u>VACCINE</u>	<u>NUMBER OF DOSES REQUIRED</u>	<u>NOTES</u>
OPV POLIO	4	Only three doses required if at least one dose was administered on or after the fourth birthday.
DTP (Diphtheria, Tetanus, Pertussis)	5	Only four doses required if at least one dose was administered on or after the fourth birthday. If last dose was given before the 2 nd birthday, one more (Td) is required
MMR } MEASLES } MUMPS } RUBELLA	2	1 st dose on or after 1 st birthday 2 nd dose at least 6 months following
HEPATITIS B	3	2 nd dose: 2 months after first dose 3 rd dose: 2-6 months after second dose
VARICELLA (Chickenpox)	1	Or health care provider-documented date of Varicella disease or immunity
<u>RECOMMENDED</u>		
HEPATITIS A	2	<i>Highly recommended (1st dose: after 2nd birthday) Young California students are at high risk for this disease</i>

For questions regarding immunizations, please contact Patty Ortiz at 258-2358.

Consent Item D.5.2. Granting Tenure to Eligible Certificated Employees
Prepared by Minnie Malin
September 20, 2011

BACKGROUND:

Board approval is requested to grant tenure to the following eligible certificated employees. Each of these individuals has worked two (2) years as required by Education Code and have demonstrated quality instructional service as assessed by each principal responsible. Therefore, they are now eligible for tenure after their first day of work in the 2011-2012 school year.

<u>Name</u>	<u>Site</u>
Harris, Sheila	Cajon Park
Rust, Angela	Carlton Oaks
Wirth, Carly	Pepper Drive
Coe, Sandra	PRIDE Academy
Hallinan, Lea	PRIDE Academy
Brown, Tiffani	Rio Seco

RECOMMENDATION:

Administration recommends granting tenure to the above listed eligible certificated employees, effective after the end of their first day of work in the 2011-2012 school year. Granting tenure will allow the District to maintain qualified employees and enhance student learning.

This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

There is not an additional fiscal impact to the general fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Students learn best when taught by qualified, competent teachers. In order for teachers to receive tenure in the Santee School District, they must work a minimum of two (2) years, meet District employment standards, and receive positive evaluations from administrators.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.2.

Consent Item D.5.3.

Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds

Prepared by Minnie Malin
September 20, 2011

BACKGROUND:

The Santee Community Collaborative's mission is to promote a healthier, more proactive community that builds resilient children and families.

The Santee School District participates in the LEA Medi-Cal Program. School districts participating in the program are required to annually approve a budget for the reinvestment of the funds received through the billing and reimbursement process. The law also requires that the local community collaborative develop and recommend a budget to the governing board for consideration. Attached is a progress report of the Santee Collaborative Accomplishments for 2010-11.

On August 24, 2011, the Santee Community Collaborative approved the attached budget. The majority of the proposed budget will fund the Collaborative Coordinator.

RECOMMENDATION:

Administration recommends that the Board of Education approve the LEA Medi-Cal Reinvestment Plan for the 2011-12 school year. During 2011-12, the Collaborative expects to receive about \$75,000. All funds not proposed for expenditure in this budget will be saved to fund the coordinator's position in 2012-2013.

This recommendation supports the following District goal:

- Develop social emotional and health services to foster student character and well-being.

FISCAL IMPACT:

The attached Santee Community Collaborative Reinvestment Plan outlines how LEA Medi-Cal funding will be expended for the 2011-2012 school year.

STUDENT ACHIEVEMENT:

Support services may provide a greater potential for student success.

Motion:		Second:		Vote:		Agenda Item D.5.3.
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**Santee Community Collaborative
Proposed
LEA Reinvestment
2011-12**

**Draft Budget LEA
Lea Medi-cal
FY11-12**

Projected LEA Medi-Cal Carryover \$ 65,023.00

Total \$ 65,023.00

Proposed Breakdown of Expenditures

Staffing Expenses

Coordinator Salary (.4 FTE in FY 10-11) (.55 FTE in FY11-12)

Coordinator Benefits

Secretary II

Supplies

Printing/Duplicating

Meeting Supplies/Food

Mileage

Postage

Office Supplies

Recognition, Outreach, Annual Meeting

Contracts

Billing Contract *

Cell Phone for Coordinator

Promotional Materials Design

Website Maintenance

Program Expenses

Incredible Years

Parenting for District (flyers and child supervision)

Additional Programs for Collaborative

Subtotal

Indirect Cost (6.52% of dollars spent)/ 8.09 %

Total Estimate for 2010-11

* 5% of \$\$ earned in 2010-11

** Funded from other grant funding for 2011-12

	\$ 65,023.00
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	\$ 65,023.00
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	\$ 38,500.00
	\$ 9,240.00
	paid from MAA

	\$ 500.00
	\$ 250.00
	\$ 1,000.00
	\$ 50.00
	\$ 150.00
	\$ 500.00

	\$ 5,000.00
	**
	\$ 300.00
	**

	\$ 166.00
	\$ 3,000.00
	\$ 1,500.00

	\$ 60,156.00
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	\$ 4,866.62
--	-------------

	\$ 65,022.62
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Santee Collaborative - Accomplishments September 2010 - September 2011

This report is meant to be a record of the activities, problems, and upcoming projects that support the Santee Collaborative and help connect the community.

Create a physically and mentally healthier community

- Participate with Building Better Health Initiative with HHS
- Task Force for Suicide Prevention met to support Miss Santee platform
- Grant to revise Mast Park Master Plan was given to the City of Santee; Collaborative provided input and support for the project
- Submitted Santee Cares grant report to US Dept of Education ensuring continued funding
- Coordination and collaboration for at risk incoming 9th grade students at West Hills High School
- West Hills High School used the Collaborative to connect with the community and public agencies to support at risk students
- EPSDT Providers for SSD had 75 students receiving therapy with 97 referrals, the largest number of student participating ever
- School Counselor training in trauma, child welfare, strength finding, guidance plan, resiliency, etc. to begin the new school year
- Participate in Casey Breakthrough Series with Casey Foundation, Child Welfare, and Rady Children's Hospital to address trauma in children
- Arranged focus groups to gather input for County strategic planning initiative

Reduce substance abuse

- Forum on ATOD treatment providers that support the Santee Community
- Santee Solutions Coalition provided both sector and community meeting and focus on reducing substance abuse and building member capacity
- Trained four (4) Club Live Advisors at five (5) school sites with TUPE funding
- Santee Solutions and Sheriff presented information for Collaborative Meeting on Marijuana and Spice
- Submitted World No Tobacco Day Resolution to Santee BOE
- City Council continued the prohibition of Marijuana dispensaries
- Peer review for Drug Free Communities Grant program
- SSC Booth with American Cancer Society for the Santee Street Faire
- Participated in Santee Pharmacist Day
- SSC team attended nation CADCA conference
- TUPE grant first year report completed
- Worked with West Hills and Santana to educate parents/community about Social Host Ordinance

Educate the Community

- Updated collaborative website with more than 500 resources
- Caring Dad's group with 18 participants at Pepper Drive School through CSF
- College Preparation Night at Cajon Park 3/29/11
- STEP (8 week with Home Start-CSF) Parenting Program at PRIDE Academy
- Parenting Wisely, a parenting series for parents of teens at Carlton Oaks School

The Mission of the Collaborative is to promote a healthier more proactive community that builds resilient children and families.

- Rady Children's Hospital presented positive discipline parenting class at Hill Creek School
- California Healthy Kids Survey administered 5th-7th grade
- School Climate Parent Survey at Santee Cares' sites (K-5th)
- STEP program held at Santee District Office July – Aug for parents in the system
- Santee Library partnered with Santee School District to provide national bestselling author Victor Villasenor at Carlton Hills School in October
- Cyber bullying parent forum scheduled in Oct at Rio Seco School
- Provided school counselors with trauma informed school information
- Incredible Families provided meals for families involved in Child Welfare program

Reduce racism and hate while promoting the value of diversity

- Participate in COMPOC subcommittee to examine Santee's perception; presentation in February 2011
- Presentation at Collaborative regarding Santee's image
- Decrease in bullying by race reported in CHKS for West Hills
- Unity Week for West Hills, June 2nd
- Caring School Survey for 4th-8th grade students on school climate
- Healthy Adventure presentation on health outlooks for Santee
- Community Leader interviews

Enhance youth leadership

- Violence/bullying forum for January Collaborative meeting
- Teen Center connected to school counselors at two (2) sites to share information and support students
- CAT services to support WHHS
- Bully prevention training program for WHHS pilot for GUHSD
- Developing additional summer leadership for high schools students with Out of School Time Programs called STEP
- Club Live Programs to work together with Teen Center to develop Leadership at six (6) sites
- Miss Santee to lead Suicide Prevention Task Force fundraiser booth at Santee Street Faire
- Santee Solutions Youth Advocacy training/program

Build the capacity of the Collaborative to serve the Mission

- Participated in regional and local meetings to address community concerns including: ERCN, CSF, CCYF, ADS subcommittee for CCYF, MSWG, Casey Family Advisory Group- Addressing Trauma, COMPOC, COMPOC HR subcommittee, Homeless ERCN subgroup, Building Healthier Neighborhoods, and Santee Solutions Coalition
- Revising Collaborative Bylaws to better meet the needs of the members
- Revising groups that collect LEA Medi-Cal to provide additional funding in future years
- Presentation on GOALS project to the Community Oriented Policing Committee – May
- Santee Community Leader interviews conducted
- Revised Coordinating Council agenda to examine community issues and solutions

The Mission of the Collaborative is to promote a healthier more proactive community that builds resilient children and families.

Consent Item D.5.4. Approval of Memorandum of Understanding with Jewish Family Services to Provide Parenting Series

Prepared by Minnie Malin
September 20, 2011

BACKGROUND:

Jewish Family Services has a county contract to provide the evidence based parenting program Triple P or Positive Parenting Program at school sites around San Diego County. They provided these classes in Santee School District last year with great success and would like to partner with us again to offer the 90-minute sessions to parents at Santee schools.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Memorandum of Understanding with Jewish Family Services to provide a three-part parenting series beginning this fall.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

The only cost to the District is the printing of flyers of approximately \$200 and will be paid from the LEA Medicare program. Presenter and child supervision costs are covered by a county contract with Jewish Family Services.

STUDENT ACHIEVEMENT IMPACT:

Parent support is crucial to the academic success of our students. By providing parent education, parents will become stronger partners in their student's growth and learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.4.

MEMORANDUM OF UNDERSTANDING

Between **Jewish Family Service** and **Santee School District**

Parties: This Memorandum of Understanding is between Jewish Family Service [JFS] and Santee School District.

Purpose: To establish a working connection between Jewish Family Service and Santee School District that will enable both parties to benefit from the San Diego County Positive Parenting Behavioral Health Contract [SD County Agreement 529742] "Triple P" Positive Parenting Program.

Responsibilities of Parties: In order to achieve the purpose set out above, the parties will perform the following activities:

Jewish Family Service will:

- JFS will partner with Santee School District to provide services through the Positive Parenting Program to children and families enrolled at various schools in the district.
- JFS will provide three 90 minute parent education seminars using the evidence-based "Triple P" curriculum to Santee School District parents/caregivers of children in the school district.
- JFS will provide incentives and program materials to participants.
- JFS will provide child supervision as needed, with caregivers who have cleared a criminal background check and tested negative for TB.
- JFS will provide referral services and information to both participants and school administration without breaking the confidentiality of the participants.

Santee School District will:

- Santee School District will engage JFS in a partnership to implement the Positive Parenting Program for the parents/caregivers.
- Santee School District will work closely with JFS to understand and implement the Positive Parenting Program elements to ensure that the program reaches and serves as many people as possible at the schools that request the Triple P program.
- Santee School District will promote the Program and communicate its benefits to school staff and enrolled families.
- Santee School District will provide adequate space for the Triple P Seminars (Positive Parenting Program) seminars; will refer child supervision workers and provide access to staff and parents by distributing information regarding the seminars.

General Terms of the Agreement: Both Jewish Family Service Positive Parenting Program and Santee School District agree to work cooperatively during the term of the agreement to achieve the purposes set out above. Parties will abide by necessary requirements of program confidentiality. This agreement does not create a legal partnership or contract between the parties. The initial term of this agreement is September 1, 2011 to June 30, 2012.

Jewish Family Service

Santee School District

Signed: _____
Name: Dana Toppel, LCSW, MBA
Title: Senior Director, Clinical Services
Date: _____

Signed: _____
Name: _____
Title: _____
Date: _____

8804 Balboa Ave.
San Diego, CA 92123
(858) 637-3000
285 N El Camino Real, Suite 218
Encinitas, CA 92024-5385
(858) 637-3304

9625 Cuyamaca St
Santee, CA 92071
619-258-2300

Consent Item D.5.5.
Prepared by Minnie Malin
September 20, 2011

Approval of Memorandum of Understanding with Home
Start Incorporated to Provide Counseling Services for
Students Having Experienced Trauma

BACKGROUND:

The purpose of Santee School District's counseling program is to increase support for learning in the classroom and to support the health and well being of all students. To provide the best care possible, the program also uses the support of outside providers offering programs free of charge to eligible students and their families. Home Start Inc. provides mental health therapy for students diagnosed with a trauma on campus or in other areas as determined by the parent. The cost for the program is covered by a Child Abuse Treatment grant (CHAT) established by Home Start Inc. with the State of California. There is no cost to the student or school site. Students with insurance are also eligible for this program.

Therapy sessions are usually held once a week for 30-45 minutes. The average length of therapy for this program varies but is usually 20 weeks. School sites provide space for the therapist to meet with the child as available.

It is anticipated that 20 students will be served through this program each year to complement other programs. This program has been available in Santee since 2008 and has been a huge support for students who have experienced trauma.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Memorandum of Understanding with Home Start to provide mental health support to students who are victims of abuse or traumatic events. All students must have written parent permission to participate at the school site.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

There is no cost to the District or students for this program. The cost for providing therapy will be covered by Home Start Inc. through a CHAT grant.

STUDENT ACHIEVEMENT:

Students will be better prepared to learn in the classroom by providing mental health services.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.5.

MEMORANDUM OF UNDERSTANDING BETWEEN

Home Start, Inc.

And

Santee Elementary School District

Effective October 1, 2011- September 30, 2014

This Memorandum of Understanding (MOU) stands as evidence Home Start, Inc. and the Santee Elementary School District intend to work together toward the mutual goal of providing maximum available assistance for child crime victims residing in San Diego County. Both entities believe the implementation of the Child Abuse Treatment (CHAT) Program will further this goal. To this end, the two entities agree to participate in the exchange of services by coordinating the provision of CHAT Program objectives.

1. Home Start, Inc. will closely coordinate the following services with the Santee School District:
 - Home Start, Inc. will receive referrals from Santee School District to provide center and home based therapeutic and advocacy services to child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth.
 - On an as needed basis Home Start will provide psychotherapeutic services to child victims identified by the Santee School District on site at the child's school.
2. The Santee School District will closely coordinate the following services with Home Start, Inc.:
 - The Santee School District will refer to Home Start, Inc. child victims of child abuse to include neglect, sexual, physical, and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for treatment services to include psychotherapy and other related services.
 - Provide space on an as needed basis (space permitting) for psychotherapeutic services to child victims who have been identified by the Santee School District.
3. Regularly scheduled meetings between designated staff from the Home Start, Inc. and the Santee School District should be maintained to discuss strategies, timetables, and implementation of the Child Abuse Treatment Program services discussed herein.

4. Both parties agree to give each other one month's written notice should they wish to withdraw from, or modify, this agreement. Both parties agree that all notices and questions should be directed to the agency representative listed below. Should the representatives change, each party agrees to notify the other.

5. We, the undersigned, as authorized representatives of Home Start, Inc. and Santee School District do hereby approve this MOU.

Name and signature of person authorized to sign for Home Start Inc.

Name Laura A. Mustari, LCSW, C.E.O.
Signature _____
Date _____

Name and signature of person authorized to sign for the Santee School District

Name _____
Signature _____
Date _____

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E

Discussion/Action Item E.1.1.
Prepared by Dr. Patrick Shaw
September 20, 2011

Analysis Report Under the California Voting Rights Act (CVRA)

BACKGROUND:

On May 18, 2010, the Board of Education adopted Resolution #0910-49 to initiate a study of its election system to determine if any changes are required in the current system so as to comply with the California Voting Rights Act. At the request of the Board, the Superintendent has worked with The San Diego Group to compile demographic data within the boundaries of the City of Santee.

On September 7, 2010, the Superintendent shared with the Board the results of the demographic study conducted by John Wainio of The San Diego Group, indicating the information demonstrated that minority populations are distributed throughout the City with no minority population cluster in any given area of the City.

In May 2011, the District, as part of the County Office of Education Census Collaborative Assessment Program (C-CAP), engaged the services of attorney Marguerite Leoni of Nielsen Merksamer Parrinello Gross & Leoni, LLP, to receive an analysis of the demographics based on the 2010 census and a recommendation as to whether or not they should consider implementation of by-trustee-area elections.

As part of the analysis, a "Level 2 'test'" of Santee School District was completed by National Demographics Corporation finding that they were not able to draw any trustee areas that were minority population clusters.

Ms. Leoni's findings indicated that Santee's participation in a Level IV review of the Census 2010 Collaborative Assessment Program would not shed additional light.

This information is provided for the Board of Education to review and provide any additional direction desired. Action is at the discretion of the Board of Education.

RECOMMENDATION:

This is an informational item. Discussion and/or action are at the discretion of the Board.

FISCAL IMPACT:

There is no additional fiscal impact at this time from the results of this study.

STUDENT ACHIEVEMENT IMPACT:

This is an informational item for the Governing Board. Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

July 30, 2011

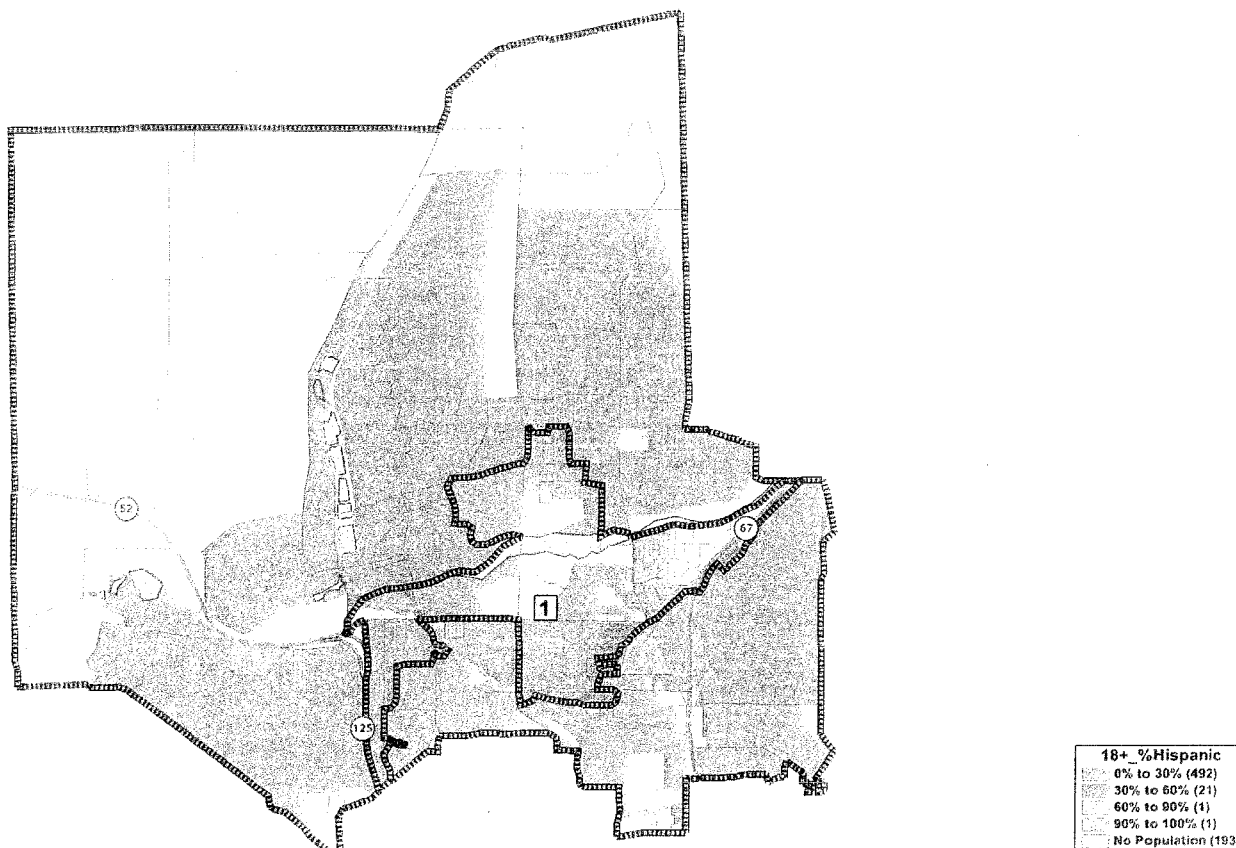
To: Marguerite Leoni
 Keith Butler
 Fr: Douglas Johnson
 Re: Test of majority-Latino districts

NDC has completed our "Level 2" test of Santee Elementary School District. Using data from the Census Bureau -- both the 2010 decennial Census data on Total Population and Voting Age Population, and the American Community Survey data on Citizen Voting Age Population (CVAP) -- NDC has tested whether it is possible to draw Latino-majority trustee area(s).

Our first test is to determine whether it is possible to draw one or more trustee areas that are majority-Latino by Citizen Voting Age Population (CVAP). If it is possible, NDC then tested whether it is possible to draw more than one majority-Latino trustee area by Citizen Voting Age population.

If it is not possible to draw one or more trustee areas that are majority-Latino by CVAP, NDC then tested whether it is possible to draw a majority-Latino trustee area by Voting Age Population (VAP) and, if not, by total population.

In the case of Santee Elementary, NDC found that we were not able to draw any trustee areas that were majority-Latino by Citizen Voting Age Population or Voting Age Population. A map of the test plan is below, and the test trustee area is 15 percent Latino by CVAP and 19 percent by VAP, with a population deviations of 0.1% percent from the ideal.



BOARD POLICIES AND BYLAYS Item F.

Board Policies and Bylaws Item F.1.1. First Reading: BP 3290, Gifts, Grants and Bequests

Prepared by Karl Christensen
September 20, 2011

BACKGROUND:

Board Policy 3290 pertains to the receiving of Gifts, Grants, and Bequests. In previous versions of this policy, a threshold of \$50 was included so that gifts and donations above this amount would be reported and officially received by the Board. This threshold was excluded from the latest revision of this Board Policy. Administration recommends re-inserting this threshold in order to promote consistency in the handling of gifts and donations.

RECOMMENDATION:

It is recommended that the Board of Education review the revised Board Policy 3290, "Gifts, Grants and Bequests" in a first reading.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

All gifts or donations received by schools and/or District employees, exceeding \$50.00 will be reported to the Board of Education for its review and official acceptance.

STUDENT ACHIEVEMENT IMPACT:

Donations to the District positively impact fiscal resources and student learning environments.

Motion:		Second:		Vote:		Agenda Item F.1.1.
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GIFTS, GRANTS AND BEQUESTS

The Governing Board may accept any bequest or gift of money or property on behalf of the district. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all district students.

All gifts or donations received by schools and/or District employees, exceeding \$50.00 must be reported and officially received by the Board.

Before accepting a gift, the Board shall consider whether the gift:

1. Has a purpose consistent with the district's vision and philosophy;
2. Begins a program which the Board would be unable to continue when the donated funds are exhausted;
3. Entails undesirable or excessive costs;
4. Implies endorsement of any business or product.

The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of district philosophy and operations. If the Board feels the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

Gift books and instructional materials shall be accepted only if they meet regular district criteria.

All gifts, grants and bequests shall become district property. Donors are encouraged to donate all gifts to the district rather than to a particular school. At the Superintendent or designee's discretion, a gift may be used at a particular school.

Legal Reference:

EDUCATION CODE

- 1834 Acquisition of materials and apparatus*
- 35162 Power to sue, be sued, hold and convey property*
- 41030 School district may invest surplus monies from bequest or gifts*
- 41031 Special fund or account in county treasury*
- 41032 Authority of school board to accept gift or bequest; investments; gift of land requirements*
- 41035 Advisory committee*
- 41036 Function of advisory committee*
- 41037 Rules and regulations*

Policy
adopted: March 3, 2009

SANTEE SCHOOL DISTRICT
Santee, California

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item G.

Agenda Item G.

CLOSED SESSION Item H.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Asst. Superintendent
Employee Organization: Classified School Employees Association

2. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)

RECONVENE TO PUBLIC SESSION Item I.

ADJOURNMENT Item J.